

Marquina Faculty-Graduate Student Collaboration Award Policy

March 2012/2024

Purpose:

The purpose of this award is to encourage collaboration on research projects between faculty and graduate students and to provide summer funding to students to foster this collaboration.

The Award:

The award of \$2500 will be given as a summer stipend to the student(s) to support their work on the project. If there is more than one student collaborator, the funds will be divided equally among the students. If fewer than 5 awards are granted in a summer, the remaining funds from the dividends of the Marquina gift will be used to support other department activities and graduate student summer awards.

Requirements:

- All current faculty in the sociology department are eligible for this award.
- The collaborator(s) must be a graduate student in the Sociology Department and must be in good standing to receive the award.
- An eligible student may work on one project funded by this award once every three years. Furthermore, a student may not receive more than two full awards during their career as a graduate student.
- If there is more than one student involved in a particular collaborative project, only the proportion of the award each receives is counted against their maximum of two award units. For example, if two students are involved in the same project and, therefore, each receive half of the funds, each is eligible in the future to receive up to 1.5 more award units (e.g., they could be on one project as the sole student collaborator and at another time on another project as one of two student collaborators).

Application process:

- Faculty members apply for the award by writing up a brief (less than 250 word) description of the research project, identifying the student collaborator(s) they have chosen to work with, and indicating the intended product of the collaboration (this can be as simple as stating that they intend to produce an article for publication in a peer-reviewed journal).
- An eligible student may initiate collaboration with a faculty mentor, though the faculty member will need to be eligible in the annual rotation.
- The faculty member must clearly state that they intend to co-author the resultant work of the collaboration with the student(s), and they must sign this statement and discuss the items listed in the addendum to this policy.
- The student(s) must also provide a short, signed statement indicating that they want to take part in this collaborative project and will allocate time in summer to work on the project if they are chosen for the award.

The selection process:

- A queue of faculty members will be created based on a random number generator. The record of this queue will be maintained by the Department Head. New faculty members will start at the back of the queue as it stands when they start their contract.
- Each year the Department Head will determine how many awards (N) are to be given based on available funds (initially, four awards will be available per year). The Department Head will contact the first N in the faculty queue by October 15 to ask if they want to apply for the funds for that summer; completed applications will be due by January 1.
- If a faculty member declines to apply that year, their position will be given to the next person in the queue, but they (i.e., the person who passed that year) will remain at the front of the queue until they receive an award.
- Faculty who receive the award will be moved to the back of the queue, maintaining their original order with the others who got the award in the same year.
- The Department Head will determine whether the faculty members who have applied will receive the award. There are two criteria that will be evaluated:
 1. The award is only to be given to support research intended to produce publication(s) in a scholarly outlet of which the faculty member and the student(s) are co-authors. The assessment of this is based on the faculty applicant's signed statement, mentioned above, indicating that s/he intends to collaborate with a student (or students) with a good-faith intention of producing a scholarly publication.
 2. Second, in cases where the faculty applicant has received the award in the past, the Department Head will consider whether they followed through on their commitment to produce a co-authored scholarly publication with the student (or students). A failure to have published with a student in a previous collaboration does not necessarily prevent a faculty member from receiving the funds, but the faculty member must demonstrate to the Department Head's satisfaction that there was a sincere effort to follow through on the commitment to produce a scholarly publication, and that the failure to do so was due to circumstances beyond her/his control. In cases of ambiguity, the Department Head will consult with the Executive Committee to reach a decision.

Addendum to the Marquina policy

1. The collaboration plan

Before beginning the work, the faculty member and student will jointly discuss a collaboration plan that includes the following topics:

- The anticipated work to be completed
- The distribution of this work between the collaborators
- The timeline for this work
- The expected order of authorship. If the order of authorship is unknown at this point, describe when and how authorship will be determined.

This plan must be documented and submitted to the department by June 30, and will be reviewed by the Department Head.

Of course, these expectations may shift as the project proceeds. If elements of the plan change, the collaborators should submit a brief amendment to the plan.

2. If problems arise

If a conflict arises between the faculty mentor and the student, we recommend the following process:

1. First, attempt to resolve the problem through discussion with each other.
2. If either party feels that discussion has not solved the issue, they should consult with the Director of Graduate Studies. If there is a conflict of interest, or if the DGS is unable to assist, the issue may be brought to the Department Head or another faculty member in the department, or to the University Ombuds (see #3 below).
3. If these steps do not produce a satisfactory resolution, consult with the University Ombuds (<https://ombuds.uoregon.edu/>, ombuds@uoregon.edu, 541-346-6400).
4. If none of these steps resolves the situation, in consultation with the DGS or the department head either party may decide to exit the collaboration. If the collaboration dissolves, the faculty member does not have to fulfill the requirement to submit a paper before being eligible for a new Marquina collaboration.