



**LANGUAGE COMPETENCE:** U.S. students must demonstrate a third-year level of proficiency in a second language relevant to their professional or geographic focus before completing the program. At the start of their first term, students must confirm with their advisor how they plan to meet the requirement. Competence may be shown by one of these methods: 1) passing three 300-level language courses *or* one 4<sup>th</sup> year language course, 2) passing 2 years of commonly taught language (Fr, Sp, Ger, Ital), *AND* 2 years of less common language. Language may be taken Pass/No Pass. International students whose high school or university instruction was not in English demonstrate proficiency in English as a second language through completion of the master's degree requirements. It is recommended that international students study a language from their geographic focus.

Language: \_\_\_\_\_ Acquired via: \_\_\_\_\_

Verified by: \_\_\_\_\_

**MID-PROGRAM REVIEW** MA Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed toward the end of the first year

**FIELD EXPERIENCE: up to 12 credits (Total: \_\_\_)** Credits are based on a formula whereby an internship or field research experience of 40 hours/week over a 10-week period equals 12 credits.

Location: \_\_\_\_\_ Affiliation: \_\_\_\_\_ Date completed: \_\_\_\_\_

Verified by \_\_\_\_\_

Course #	Course Title	Instructor	Term/Year	Credits	Grade

**MA PROJECT: 9 credits.** Every MA Project requires a Committee of three faculty members: your MA advisor, and two other UO (permanent) faculty members. Other people can serve in one of the latter two positions on your MA project with the approval of your MA advisor and either the IS Graduate Studies Director or IS Department Head. To complete this requirement, students have two options: (i) a **9 credit thesis** (which is approved by the Graduate School, an electronic copy is stored by the UO Library and is available worldwide electronically) *or* (ii) a **9 credit project or capstone project**. A project or capstone project is not reviewed by the Graduate School, nor is it accessible electronically. Every M.A. project must have: 1) a proposal defense and 2) a thesis or capstone project defense. See MA Project Guidelines for detailed information. **Students must register for, and complete, one thesis credit to write their proposal, and have the proposal approved, before they may register for the remainder of their thesis credits.**

Proposal Defense \_\_\_\_\_ (date)

Number of credits for MA project: \_\_\_\_

Human Subjects Clearance (or Waiver) filed with Research Compliance Services: YES \_\_\_ / Protocol Number \_\_\_\_\_

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**Note:** An updated planner should be kept in the department office at all times. Please retain a copy for your records.

*Revised – September 2017*