

**University of Oregon  
Department of Geography  
Student Intern Evaluation Form**

**Internship Supervisor:** Please fill in the following to provide feedback on the student intern you supervised. Please discuss your feedback with the intern, as this is an important part of the learning process.

Student name: \_\_\_\_\_

Supervisor name: \_\_\_\_\_

Supervisor title: \_\_\_\_\_

Please rank the following characteristics by checking the appropriate box on a scale of 1-5 (5 being the highest) and provide brief comments explaining your ranking.

**Preparation:**

Student was prepared academically and with appropriate skills needed to fulfill internship duties.

1  2  3  4  5

In what areas was the student well-prepared and how would s/he have benefited from additional training?

**Enthusiasm & Motivation:**

Student was engaged in learning skills and in the processes and procedures of the organization.

1  2  3  4  5

How did the student demonstrate (or not) their motivation?

**Quality of Performance:**

Student was consistent in performing up to the expectations laid out for them at the beginning of the internship. Student remained professional, dependable and was able to communicate needs and information clearly and effectively.

\_\_1 \_\_2 \_\_3 \_\_4 \_\_5

In what areas did this student excel and what areas might they need to work on?

***Please add any additional comments on the quality of this student's performance during their internship. Other factors might be time management, ability to follow instructions, creativity, acceptance of responsibility, and overall work attitude. Feel free to contact the Faculty Supervisor for any follow-up communications about this student.***

Intern supervisor signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Student: Please return a copy to your faculty supervisor and the Internship Coordinator*