ANTHROPOLOGY GRADUATE STUDENT ACADEMIC HANDBOOK & FACULTY ADVISING MANUAL

(2025-2026)

PLEASE NOTE THAT THIS IS A LIVING DOCUMENT.

THIS DOCUMENT INCORPORATES POLICIES & CHANGES, EXTERNAL TO ANTHROPOLOGY AS NEEDED TO MEET ALL UNIVERSITY, STATE, AND FEDERAL REGULATIONS

CONTENTS

1. General Program Information 7
   1.1. Departmental Contacts 7
      1.1.1. Faculty Leadership 7
      1.1.2. Academic Service Unit (ASU5) Graduate Support Team 8
      1.1.3. Association of Anthropology Graduate Students (AAGS) 8
      1.1.4. Department Colloquium Series 9
      1.1.5. University of Oregon Museum of Natural and Cultural History 9
      1.1.6. Current Departmental Faculty 9
   1.2. Operational Resources 9
      1.2.1. Condon Hall / Pacific Hall Access 9
      1.2.2. Office Technology 11
      1.2.3. Instructional Resources 12
2. Division Of Graduate Studies Requirements 13
   2.1. Division of Graduate Studies General Information 13
      2.1.1. Frequently Requested Information 13
   2.2. General University Degree Requirements 13
      2.2.1. Master's Requirements 14
      2.2.2. Doctoral Requirements 15
   2.3. Application for a Degree 15
      2.3.1. Master's in Passing 15
      2.3.2. Doctoral Degree 16
3. Anthropology Graduate Requirements 17
   3.1. Admissions 17
   3.2. Registration 17
      3.2.1. Courses 17
      3.2.2. Course Load 17
      3.2.3. Individualized Study Courses 17
      3.2.4. Preauthorization Process 18

3.3. Advisor 18
3.4. Annual Review 19
3.4.1. Advising Meeting 19
3.4.2. Annual Review Letter 19
3.5. Satisfactory and Timely Progress 19
3.6. Timing of Degree Completion 20
3.7. Incompletes as an Impediment to the Degree 20
4. Master's in Passing Degree Progression 21
4.1. Summary of Time to Degree 21
4.1.1. Archaeology (without master's) 21
4.1.2. Biological Anthropology (without master's) 22
4.1.3. Cultural Anthropology (without master's) 23
4.2. General Anthropology Master's in Passing Requirements 24
4.2.1. Proseminar in Anthropology (ANTH 615) 24
4.2.2. Core Courses 24
4.2.3. Language Proficiency (M.A. degree) 25
4.2.4. Master's Paper/Master's Thesis 25
4.3. Subfield Additional Requirements 26
4.3.1. Archaeology Course Requirements 26
4.3.2. Biological Anthropology Course Requirements 26
4.3.3. Cultural Anthropology Course Requirements 27
4.4. Summary of Requirements by Subfield 28
4.4.1. Archaeology 28
4.4.2. Biological Anthropology 28
4.4.3. Cultural Anthropology 29
4.5. Transition to Doctorate 30
5. Doctorate Degree Progression 31
5.1. Summary of Time to Degree 31
5.1.1. Archaeology 31
5.1.2. Biological Anthropology 32
5.1.3. Cultural Anthropology 33

5.2. Obtaining Doctoral Candidacy 34
5.2.1. Examination Committee 34
5.2.2. Comprehensive Examinations 34
5.2.3. Dissertation Prospectus 37
5.2.4. Data Literacy (Not Cultural Anthropology) 38
5.2.5. Other Requirement for Doctorate Degree (Not Cultural Anthropology) 39
5.3. From Doctoral Candidacy to the PhD 40
5.3.1. Doctoral Dissertation Committee 41
5.3.2. Field Research and Human Subjects Approval 41
5.3.3. Preparation of the Dissertation 41
5.3.4. Presentation of the Dissertation 42
6. Coursework Completion Policies 43
6.1. Grade Policy/GPA 43
6.2. Pass/No Pass 43
6.3. Incompletes – 43
6.3.1. Anthropology Department Policy 43
6.3.2. University Policies 43
6.4. Transfer Credits 44
7. Graduation Ceremonies 45
8. Graduate Student Funding 46
8.1. ANTHROPOLOGY DEPARTMENTAL FUNDING 46
8.1.1. Graduate Employment 46
8.1.2. Other Departmental Awards 48
8.2. OTHER UO FUNDING AND SUPPORT OPPORTUNITIES 49
8.2.1. Division of Graduate Studies 49
8.2.2. College of Arts and Sciences 49
8.2.3. University of Oregon Center on Diversity and Community (CoDaC) 49
8.2.4. University of Oregon Diversity-Building Scholarship 50
8.2.5. Center for the Study of Women in Society (CSWS) 50
8.2.6. Center for Asia and Pacific Studies (CAPS) 50
8.2.7. Center for Latino/a and Latin American Studies (CLAS) 51

8.2.8. Emergency Funds 51
9. National and International Agencies 52
9.1. National Science Foundation Graduate Research Fellowships (NSF-GRFP) 52
9.2. NSF Doctoral Dissertation Improvement Grants. 52
9.3. Fulbright Hayes DDRA Fellowships for Graduate Study and Research Abroad 53
9.4. Preservation Technology and Training Grants (PTT Grants) Program 53
9.5. National Institutes of Health 53
9.6. Student Career Experience Program (SCEP) 53
9.7. Canadian Embassy - Graduate Student Fellowships 54
10. Foundations and Societies 55
10.1. American Association of University Women 55
10.2. American Indian Graduate Center 55
10.3. Ford Foundation Pre-doctoral and Dissertation Fellowships 55
10.4. Leakey Foundation 55
10.5. Newberry Library 56
10.6. School of American Research 56
10.7. Social Sciences Research Council 56
10.8. Society for American Archaeology 56
10.9. Wenner-Gren Foundation for Anthropological Research 57
10.10. Woodrow Wilson Foundation 57
11. Professional Societies 58
11.1. American Anthropological Association (AAA) 58
11.2. Society for American Archaeology (SAA) 58
11.3. American Association of Biological Anthropologists (AABA) 58
11.4. Sigma Xi 58
11.5. Regional societies 59
12. Alternative Fundings for Dreamers, Undocumented, and DACA Students 60
13. University Resources 61
13.1. UNIVERSITY FACILITIES AND SERVICES 61
13.1.1. UO Libraries 61
13.1.2. Bookstore 61

13.1.3. University Housing 61
13.1.4. UO Tutoring and Academic Engagement Center 61
13.1.5. Financial Aid & Scholarships Office 61
13.1.6. International Student and Scholar Services 61
13.1.7. Oregon State Museum of Anthropology 62
13.1.8. ERB Memorial Union (EMU) 62
13.1.9. University Health Services 62
13.1.9.1. Student Health Insurance 62
13.1.9.2. GE Health Insurance 62
13.1.9.3. University Counseling Services 62
13.1.10. Academic Advising and Student Services 63
13.1.11. Office of Affirmative Action & Equal Opportunity 63
13.1.12. Dean of Students 63
13.1.13. 24-Hour Crisis Hotline 63
13.1.14. UO Police Department 63
13.1.15. Duck Rides 63
13.1.16. Family Resources & Child Care 64
13.1.17. UO Dreamers Resources & Working Group 64
14. Appendix 65
14.1. Student Code of Conduct 65
14.2. Information about Eugene 65

1. General Program Information

This is the Department of Anthropology's *Graduate Student Handbook and Faculty Advising Manual*. It is a basic reference for graduate students in the Anthropology program and should be read and referred to frequently.

The "General Duties and Responsibilities Statements (GDRS)" for Anthropology governs most matters concerning Graduate Employees (GEs) in Anthropology: https://graduatestudies.uoregon.edu/funding/ge/gdrs

1.1. Departmental Contacts

The following are lists of contacts to assist you through your academic career in the Anthropology program at the University of Oregon.

1.1.1. Faculty Leadership

1.1.1.1. Director of Graduate Studies

The director of graduate studies (DGS) is responsible for stewarding the graduate program for the Anthropology department.

The director of graduate studies (DGS) would assist graduate students with questions related to:

- Graduate program and policies
- Petitions to deviate from central and departmental policy
- Grievances
- General duties and responsibilities for graduate employees (see GDRS)
- Graduate student interface with faculty

The current director of graduate studies (DGS) is:

Kirstin Sterner, 10 Pacific Hall, ksterner@uoregon.edu

1.1.1.2. Department Head

The department head sets the goals and leads the direction of the whole Anthropology department.

The department head would assist graduate students with questions related to:

- Regulations
- Grievances

The current department head is:

Josh Snodgrass, 354 Condon Hall, jjosh@uoregon.edu

1.1.1.3. Your Departmental Advisor

Your departmental advisor assists you with advice regarding strategic course load planning, setting research priorities, and your future career goals. Please refer to section 3.3 for more information.

The Anthropology faculty can be found here:

https://cas.uoregon.edu/directory/anthropology-faculty

1.1.2. Academic Service Unit (ASU5) Graduate Support Team

The graduate support staff coordinates between central university offices to curate student records and facilitate communication and policies between the Division of Graduate Studies, the Office of the Registrar, and Anthropology department.

The graduate support team assists graduate students with questions related to:

- Departmental policy
- Division of Graduate Studies regulations and requirements
- GE assignment announcements
- Upcoming deadlines
- Admissions applications
- Advancements to candidacy process
- Individualized study preauthorization
- Dissertation committee creation
- Applications to graduate

The current graduate support team is:

Emily Cornell, ecornell@uoregon.edu

Finn Koval, fkoval@uoregon.edu

Tom Mertes, tmertes@uoregon.edu

1.1.3. Association of Anthropology Graduate Students (AAGS)

The Association of Anthropology Graduate Students (AAGS) consists of the graduate student body, elected officers, and the Director (or Co-Directors) of Graduate Studies as faculty liaison. This organization was intended to: 1) facilitate communication and community among the UO Anthropology graduate students; 2) serve as a forum for pursuing graduate student concerns and interests; 3) facilitate communication between graduate students and faculty; and 4) organize the Department Colloquium series and social events. AAGS's three organizing members are elected annually. AAGS generally holds its first meeting of the year immediately following the faculty-graduate student reception. The Anthropology Department encourages participation in the Graduate Student Association. Any graduate student should feel free to play an active part attending meetings and organizing the group. For more information, see https://blogs.uoregon.edu/aagsresearch/

1.1.4. Department Colloquium Series

The Department Colloquium Series is organized by the Faculty Colloquium Committee in concert with AAGS. The series is comprised of talks and lectures offered by visiting and resident faculty and graduate students. Presentations are typically on Mondays at noon in 204 Condon, although these may vary. As there are so many events on campus, it is important to coordinate the Department Colloquium Series with speakers jointly sponsored by other units on campus. Light refreshments are organized by AAGS and the office staff. Scroll to the bottom of this link to see events and news: http://anthropology.uoregon.edu/eventscalendar/speaker-series/

1.1.5. University of Oregon Museum of Natural and Cultural History

The Museum of Natural and Cultural History is located at 1680 East 15th Avenue, just behind the Knight Law Center. It houses exhibits on the cultural and natural history of Oregon and is open to the public from 10:00 am to 5:00 pm Wednesday through Sunday (until 8:00 pm on Thursday). The MNCH consists of three primary units: Collections, Research, and Public Programs. The Museum's research division includes archaeological and paleontological foci. Most of the Research Division's archaeologists work in buildings near the Millrace or on Moss Street, where they conduct Cultural Resource Management (CRM) work. The Collections Division staff work to provide access and safeguard the material remains of Oregon's past and work in the Museum itself. The Public Programs division provides learning experiences for visitors and strives to promote curiosity in natural and cultural history and science. During fall and spring terms, the Museum sponsors lecture series. In winter term, it hosts the Margaret Mead Film Festival. The MNCH Director, Todd Braje, and the Associate Director, Scott Fitzpatrick, are also professors in the Department of Anthropology. Visit the Museum's webpage at: https://natural-history.uoregon.edu/

1.1.6. Current Departmental Faculty

Anthropology and associated faculty, their research interests and contact information are on the department's website at:

https://cas.uoregon.edu/directory/anthropology-faculty

1.2. Operational Resources

Operational support is provided by the Academic Support Unit 5 (ASU5) staff. This includes use and reservation of department spaces, keys and access requests, building maintenance, purchases of lab and office supplies, and other business functions. Contact ASU5@uoregon.edu or visit the CASDAS Intranet for specific staff contacts and request forms: https://uoregon.sharepoint.com/sites/CASAcademicSupportUnits/CAS_ASU5

1.2.1. Condon Hall / Pacific Hall Access

The Anthropology department is centered in Condon Hall.

Most faculty offices, some faculty labs, teaching labs, graduate student mailboxes, and grad student offices are housed in Condon.

For after-hours access to Condon Hall, use your UO Flock Card (campus ID card) with card reader Prox systems. New students will be issued 24/7 access to the building as part of their onboarding, as well as access to department mail/supply rooms, but you can contact ASU5 staff if you need assistance. Please note that Prox access cannot be programmed until you have received their Flock card and provided your Prox code (located on the back of the card) to ASU5 staff.

If you need access to specific laboratories, please ask the respective department faculty to submit a request to ASU5 staff.

All physical keys must be returned to ASU5 when you separate from the department and/or no longer need access. A fee will be charged per key that is not returned.

1.2.1.1. Condon Hall Hours

The entrance to Condon Hall is open from 7:00 am to 6:00 pm, Monday–Friday. The main office is open from 8:00 a.m. to 5:00 p.m. weekdays, except holidays. The main office is open when classes are not in session, although hours may be reduced

1.2.1.2. Condon Hall Computers

Graduate students may use the computers in the graduate offices (365 Condon) main room on the third floor of Condon Hall for various tasks, although these computers are generally for short-term use. The Cultural Laboratory (315 Condon) also has some computers for graduate student use. The various computing labs on campus, including those in the Knight Library, have computers for student use (as specified above):
https://service.uoregon.edu/TDClient/KB/ArticleDet?ID=83452

1.2.1.3. Recycling

The Anthropology Department has recycling containers placed inside of the main office (Room 308) and in the Graduate Student Lounge (Room 365). Students, faculty, and staff are encouraged to recycle paper, and to use divided boxes for this purpose at their desks. Each recycle location typically has four bins—one for white, three for “mixed” and non-white paper types. Some locations also have a bin for bottles and cans. White is for letterhead, copy machine paper, index cards, and notebook paper. Mixed is for pastels, as well as all white products that contain color, including printing in colored ink, magazines, paper items with labels still attached, paper bags, and all bright and neon colors. Staples may be left in recyclable items, but paperclips should not. None of these bins are for disposal of facial tissue, food wrappers, paper cups or paper plates. For more detail regarding the University’s well-established recycling program, see https://cpfm.uoregon.edu/zerowaste

1.2.1.4. Confidential Recycling

A gray bin is located in the department main office (Condon Hall 308) for confidential recycling. Confidentially recycle all student paperwork in this bin. All student papers should be kept on hand for one term after the course has been completed. Fall-recycled end of winter; winter recycled

end of spring; spring recycled end of fall; summer recycled end of fall. Confidential papers are picked up for destruction on the 15th of every month.

1.2.1.5. Bulletin Boards

There are bulletin boards containing miscellaneous information in the hallway outside the main office and on other boards down the hall. Check the boards often for information pertaining to graduate education, departmental colloquia, department news, sales and notices, employment opportunities, calls for papers, division of graduate studies recruitment posters and materials. Reach out to operations staff if you have a question about bulletin board information or if you would like to post something on one of the boards.

1.2.1.6. Mailboxes

The Anthropology Department provides mailboxes for graduate students in the graduate office main room. You will be sharing your box with other graduate students, so be careful when picking up your mail. Mail for faculty can be left in the main office.

1.2.1.7. Desk Spaces

Anthropology graduate student offices are located in 365/366 Condon Hall for Graduate Employees (GEs) with teaching assignments in Anthropology so that they can hold office hours. A single office with a door (366D Condon) is available for GEs to meet privately with undergraduates in their classes if their office or cubicle is not private or open to undergraduates. GEs should use the Department Office copy machine for course materials that have been approved by the course instructor.

1.2.2. Office Technology

1.2.2.1. UO Information Services

UO Information Services (https://is.uoregon.edu/) supports the computing needs of the university through the creation and maintenance of computing and networking environments for faculty, staff and students. They have software available for download that is free to all members of the university, as well as a step-by-step guide to set up your access for on and off-campus connection.

To connect to UO internet, see: https://service.uoregon.edu/TDClient/KB/ArticleDet?ID=31052

To set up a Microsoft 365 account, see:
https://service.uoregon.edu/TDClient/2030/Portal/KB/ArticleDet?ID=103238

The complete list of Computer Services is detailed at: https://is.uoregon.edu/

If you have any issues please make use of the IS Service Portal, here:
https://service.uoregon.edu/TDClient/2030/Portal/Home/

Campus computer lab information can be found, here:
https://service.uoregon.edu/TDClient/KB/ArticleDet?ID=83452

1.2.2.2. Telephones

Please note that most offices do not have phones, but all faculty and staff can be contacted by phone through Microsoft Teams. See Microsoft Teams Calling FAQs for more information on MS Teams Calling: https://service.uoregon.edu/TDClient/2030/Portal/KB/ArticleDet?ID=139897

1.2.3. Instructional Resources

This section lists some of the instructional resources on campus provided by the central offices.

1.2.3.1. Canvas Support Services

Instructors and Graduate Employees will use this service to get support with Canvas and Instructional Design, some of the areas of support are: Canvas tools, setting up a Canvas course site, help with instructional design, ensuring course accessibility, and incorporating universal design for learning. You can still submit a request if the service you are looking for isn't listed. If you would like In-Person Support please visit our new location in PLC Room 68 1415 Kincaid St, Eugene, Oregon 97403. We are open from 9:00 AM till 4:00 PM Monday through Friday.

https://service.uoregon.edu/TDClient/2030/Portal/Requests/ServiceDet?ID=38635

1.2.3.2. Teaching Support and Innovation

Teaching Support and Innovation (TSI) supports graduate student instructors in a variety of ways, including consultations, department discussions, workshops, and unique GE programs such as the following:

- Graduate Teaching Initiative
- GE Day of Teaching
- Kimble First-Year Teaching Award

Teaching Engagement Program (TEP)also regularly offers a workshop on Writing a Statement of Teaching Philosophy aimed at graduate students seeking help crafting a teaching statement for the job market.

https://teaching.uoregon.edu/services/graduate-employee-teaching-support

2. Division Of Graduate Studies Requirements

The Division of Graduate Studies website has many resources regarding policies and procedures that pertain to graduate students, graduate employment, funding opportunities, and information to help students get oriented at the UO. https://graduatestudies.uoregon.edu/

2.1. Division of Graduate Studies General Information

The Division of Graduate Studies offices are in Susan Campbell Hall 170. Email here: graduatestudies@uoregon.edu.

The Division of Graduate Studies maintains a thorough webpage detailing requirements and policies that apply to all graduate students at the University of Oregon. Students are encouraged to familiarize yourself with the information on this page as it will help guide through the university's requirements: https://graduatestudies.uoregon.edu/academics/policies#grad-school

2.1.1. Frequently Requested Information

Frequently requested information from the Division of Graduate Studies' website are listed here:

- Enrollment and residency Policies, including joint-campus program and residency: https://graduatestudies.uoregon.edu/academics/policies/general/continuous-enrollment
- Satisfactory Progress and Good Standing: https://graduatestudies.uoregon.edu/academics/policies/general/satisfactory-progress
- Degree Completion Deadlines: https://graduatestudies.uoregon.edu/academics/completing-degree
- Grade Requirements and Incompletes: https://graduatestudies.uoregon.edu/academics/policies/general/grades-incompletes
- Academic Forms: https://graduatestudies.uoregon.edu/academics/forms
- On-Leave Status: https://graduatestudies.uoregon.edu/academics/policies/general/on-leave-status
- Petition to Waive a Graduate Academic Policy: https://graduatestudies.uoregon.edu/academics/policies/general/petition-waive-graduate-academic-policy
- Transfer of Credit: https://graduatestudies.uoregon.edu/academics/policies/masters/transfer-credit
- Research Ethics and Compliance: https://graduatestudies.uoregon.edu/academics/policies/general/research-ethics

2.2. General University Degree Requirements

Anthropology does **Not** offer a terminal master's degree track, only a Doctoral degree track.

However, if you are admitted to the Anthropology program without a master's degree you will need to meet the requirements of a master's degree seeking student along the way to your doctorate.

2.2.1. Master's Requirements

The summary of the University's minimum master's degree requirements below is taken directly from the Division of Graduate Studies webpage. More detail on these requirements, along with time limits and other regulations, are clearly described on the Division of Graduate Studies webpage. Please confirm which policies are relevant you: https://graduatestudies.uoregon.edu/academics/completing-degree/masters-minimum-requirements

TOTAL GRADUATE CREDIT MINIMUM: MASTER'S DEGREE	45
MINIMUM GRADUATE CREDITS IN MAJOR	30 credits
MINIMUM GRADUATE CREDITS TAKEN AT THE UO	30 credits
MINIMUM GRADED GRADUATE CREDITS TAKEN AT THE UO	24 credits
MINIMUM 600-LEVEL CREDITS TAKEN AT THE UO	9 credits
MINIMUM THESIS CREDITS *(if completing a thesis)*	9 credits
MINIMUM GPA	3.00 GPA
LANGUAGE REQUIREMENT	M.A. only
TIME LIMIT FOR PROGRAM COMPLETION	7 years
REGISTRATION AND CONTINUOUS ENROLLMENT	3 credits per term 9 credits per term for Intl students

2.2.2. Doctoral Requirements

The summary of the University's minimum doctoral degree requirements below is compiled from the Division of Graduate Studies webpage. More detail on these requirements, along with time limits and other regulations, are clearly described on the Division of Graduate Studies webpage. Please confirm which policies are relevant you:
https://graduatestudies.uoregon.edu/academics/policies/doctoral/credit-requirement

TOTAL GRADUATE CREDIT MINIMUM: DOCTORAL DEGREE	81 credits (Over at min. 3 years)
MINIMUM GRADUATE CREDITS TAKEN AT THE UO	27credits
MINIMUM GRADED GRADUATE CREDITS TAKEN AT THE UO	14 credits
ADDITIONAL GRADUATE CREDITS	36 credits*
MINIMUM DISSERTATION (603) CREDITS	18 credits
MINIMUM GPA	3.00 GPA
TIME LIMIT FOR PROGRAM COMPLETION	7 years
REGISTRATION AND CONTINUOUS ENROLLMENT	3 credits per term 9 credits per term for Intl students

*These credits can be satisfied by your master's in passing course work in Anthropology at UO.

2.3. Application for a Degree

The application for a degree must be filed online to the Division of Graduate Studies by the second week of classes in the term you which to graduate here:
https://gradweb.uoregon.edu/main/mainStudent.asp

All grade changes, removal of incompletes, and transfer work necessary to complete degree requirements must be filed with the Division of Graduate Studies the term prior to the term of graduation. Corrections to an academic record can be made only during the 30 days following the granting of a degree.

2.3.1. Master's in Passing

To apply for your master's in passing, follow the steps listed on the Division of Graduate Studies Website as if you were applying for a typical master's degree.

https://graduatestudies.uoregon.edu/academics/completing-degree/masters-graduation-checklist

Follow the master's degree completion deadlines listed here:

https://graduatestudies.uoregon.edu/academics/completing-degree/masters-degree-deadlines

If you are not submitting a thesis for publication, follow these steps:

https://graduatestudies.uoregon.edu/academics/completing-degree/masters-graduation-checklist#non-thesis

If you are submitting a thesis for publication, follow these steps:

https://graduatestudies.uoregon.edu/academics/completing-degree/masters-graduation-checklist#thesis

To submit a thesis, you will need to create an account with ProQuest Electronic Thesis or Dissertation (ETD) Administrator. https://www.etdadmin.com/main/home?siteId=263

2.3.2. Doctoral Degree

To apply for your doctoral degree, follow the steps listed on the Division of Graduate Studies Website.

https://graduatestudies.uoregon.edu/academics/completing-degree/doctoral-graduation-checklist#overview

Follow the doctoral degree completion deadlines listed here:

https://graduatestudies.uoregon.edu/academics/completing-degree/doctoral-degree-deadlines

Follow the graduation check list to review your transcript, review university minimum requirements, confirm diploma address, review commencement details here:

https://graduatestudies.uoregon.edu/academics/completing-degree/doctoral-graduation-checklist#graduation

To submit a Dissertation, you will need to create an account with ProQuest Electronic Thesis or Dissertation (ETD) Administrator. https://www.etdadmin.com/main/home?siteId=263

3. Anthropology Graduate Requirements

3.1. Admissions

Anthropology offers three advanced degrees: Doctor of Philosophy (Ph.D.) and 2 master's in passing, Master of Arts (M.A.), Master of Sciences (M.S.) on the way to the Doctor of Philosophy (Ph.D.).

Master's in passing are awarded to those who do not hold a master's degree at time of entry into the program. A realistic timetable for a master's degree is two years, with a course load of 12 credits per term.

An additional five years is reasonable for the Ph.D.

Anthropology only offers admission to applicants pursuing a Ph.D. Anthropology does not offer admissions for any terminal master's degree.

3.2. Registration

3.2.1. Courses

The University of Oregon Catalog is published annually and includes information on classes, departments, faculty, programs, and other useful information. See https://catalog.uoregon.edu/

The Class Schedule lists classes for the current and future terms, including times, rooms, and any special requirements. See http://classes.uoregon.edu/

3.2.2. Course Load

9 to 16 credit hours is considered the full-time course load for graduate students.

Graduate Employees (GEs) need to register for a minimum of 9 graduate level credits each term to maintain their GE status and benefits.

A minimum of 3 credit hours are required to maintain continuous enrollment status to remain in the program. International Students, must maintain a minimum number of credit hours to maintain their visa status, usually 9 credits, this should be discussed with the advisor, the Director of Graduate Studies and the Division of Global Engagement (https://international.uoregon.edu/).

3.2.3. Individualized Study Courses

Individualized Study (IS) Courses include ANTH 503 Thesis, ANTH 601 Research, ANTH 603 Dissertation, and ANTH 605 Special Problems. To pre-authorize for an open-ended course or study plan with a faculty member, graduate students must request permission to register from the instructor who will be supervising the credits.

3.2.4. Preauthorization Process

To request Pre-Authorization for Individualized Study credits:

1. Email asu5@uoregon.edu and copy the supervising faculty member with the following:
    a. The CRN of the credits you are requesting
    b. The number of credits you intend to take
    c. The course number (e.g. ANTH 601) and name (e.g. Research)
2. The supervising faculty member will respond with their approval.
3. The Graduate Support Team will submit a registration override and notify the student when they are cleared to register.
4. Students can register via DuckWeb. (https://duckweb.uoregon.edu/)

3.3. Advisor

Each entering student is assigned a departmental advisor or advisors (it is possible to have co-advisors).

Students should confer with their advisor as soon as they are assigned. The advisor will assist in planning a course of study consistent with the student's interests, competence based on prior performance, and departmental requirements.

The design of a course of study remains primarily the responsibility of the student, drawing upon the counsel of the advisor. The advisor is generally the faculty member whose interests and expertise are most compatible with those of the student.

If students feel at any time they would be better served by changing their advisor, they should consult with the Director of Graduate Studies and Department Head. The student should confirm the change with any potential new advisor. After approval by the Director of Graduate Studies and Department Head, the student should forward the relevant email thread to the Graduate Coordinator (ecornell@uoregon.edu) so it can be saved in the student's file. If a graduate student is unable to find an advisor, then the graduate committee may ask a faculty member to serve. If none will serve, then the DGS or Head will serve as the advisor.

If a graduate student's advisor intends to take a leave of absence or sabbatical, they should, in consultation with the graduate student, work out a plan to cover the student's mentoring needs. This should be done well in advance. These arrangements should be mutually agreeable and helpful to the student. All graduate students will be assigned a second advisor who will be responsible for mentoring in the case of primary advisor's absence.

It is possible, when an advisor retires, or moves to another institution, for a student's academic and intellectual advisor to be from another department. If this is the case, the students' committees must be chaired by a member of the Anthropology department faculty member.

3.4. Annual Review

Anthropology sends all graduate students annual progress letters written by the Director of Graduate Studies in collaboration with the student's advisor. Letters are sent to the student during summer term of the year completed to give a summary of their progress over the academic year.

3.4.1. Advising Meeting

All Anthropology graduate students must meet with their advisor once per term throughout the academic year. During spring term they should meet by the end of week 4. These advisor meetings should focus on discussion of the student's progress during the previous year and their plans for the future in the program. The entire faculty will meet in Spring term, to review the progress of all graduate students. On the basis of the faculty review and the spring term advisor-student meeting, the students' advisors prepare a short (1-3 paragraph) summary review specifying progress toward the degree during the past year and expectations and planned work for the next year, or more.

3.4.2. Annual Review Letter

The advisor's summary serves as the basis of the annual progress letter written by the Director of Graduate Studies and will be sent to the student during the summer term of the year completed. Should an advisor not submit a summary, the student will receive a statement letting them know a summary was not provided and encouraging them to get in touch with their advisor directly.

Annual progress letters become part of the student's academic file and act as documentation of timely progress to degree and confirm satisfactory academic progress as well as departmental standing. Maintaining timely progress is vital, as failure to do so compromises the student's departmental funding. Two annual reviews in a row without timely progress will result in removal from the Anthropology degree program.

3.5. Satisfactory and Timely Progress

Graduate students are evaluated, in part, in terms of timely progress through master's in passing and doctoral degrees. In addition to fulfilling all the Division of Graduate Studies' requirements (https://graduatestudies.uoregon.edu/academics/policies/general/satisfactory-progress) and receiving positive annual reviews, timely and satisfactory progress includes:

- ☑ Complete the M.A. or M.S. degree in passing within 2 years of entering the doctoral program. (if applicable)
- ☑ Begin doctoral research, as early as 1 year, but no later than 3 years of entering the doctoral program.
  - Students will need to spend 1 to 2 years actively conducting field and/or laboratory research for the dissertation.
- ☑ Advance to candidacy within 3 years of entering the doctoral program.

Including:

- Completion of skills
- Formation of the exam/prospectus committee
- Passing comprehensive exams
- Writing research prospectus
- Successfully defending research prospectus

☑ Complete doctoral research, within 5 years of entering the doctoral program.

☑ Successfully defend a dissertation within as few as 5 years but no more than 7 years of entering the doctoral program.

- Writing a dissertation should take about one to two years

UO Division of Graduate Studies imposes a limit of seven years for competition of Master's, Doctoral, and Certificate degrees. See the Division of Graduate Studies website for more information: https://graduatestudies.uoregon.edu/academics/policies/general/satisfactory-progress

If a degree is not fulfilled by 7 years from admission term minus one term students must submit a petition to request an extension of the 7-year time limit, every term, until the degree is completed at: https://graduatestudies.uoregon.edu/academics/policies/general/petition-waive-graduate-academic-policy

3.6. Timing of Degree Completion

The Department of Anthropology policy is that completion of a master's degree and Ph.D. defense should be scheduled before the summer, defined for this purpose as between the end of final exam week of spring term and the beginning of fall term. Under special circumstances, summer defenses can be scheduled if all committee members, including the institutional representative, agree. Master's papers can be submitted over the summer, if both the advisor and the reader agree and credits are taken. Simply failing to submit a defensible manuscript in time to meet spring deadlines does not constitute a special circumstance warranting approval of a summer defense. Please note that students only have two weeks to complete any revisions and finalize their dissertation after the oral defense.

3.7. Incompletes as an Impediment to the Degree

A graduate student otherwise qualified to be awarded a Master's or Doctoral degree must remove any grades of "Incomplete (I)" for courses given by the Department before being certified for the degree. Graduate students have a maximum of one year in which to remove an incomplete grade from their record.

4. Master's in Passing Degree Progression

The Department of Anthropology offers various 500-level and 600-level courses for graduate students. Depending on the student's research interests, students can take those to meet the course credit requirement. Course offerings are varied by year and information for courses are found at: https://catalog.uoregon.edu/courses/crs-anth/

The following courses are recommended for all subdisciplines for training for GE teaching and for preparing the grant applications: ANTH 615 Pro-Seminar (4 credits; required) and ANTH 685 Professional Writing (4 credits).

4.1. Summary of Time to Degree

4.1.1. Archaeology (without master's)

ARCHAEOLOGY				
For students who are admitted without a master's degree				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take proseminar and core courses. Work on additional requirements. Select the subject of Master's paper/thesis research. Apply for the NSF-GRFP, if eligible.	Continue coursework and additional requirements. Conduct Master's paper/thesis research.		Field research, if needed. Master's paper/thesis research.
Year 2	Continue coursework and additional requirements. Conduct Master's paper/thesis research. Apply for the NSF-GRFP application, if eligible.	Continue coursework and additional requirements. Conduct Master's paper/thesis research.	Complete coursework and additional requirements. Submit the Master's paper/thesis. Submit the 'Transition to the Ph.D. form" by the final week.	Must submit the Master's paper/thesis. Field research for the Ph.D. project.
Year 3	Form the dissertation exam committee. Select doctoral research subjects and initiate the research. Take comprehensive exam 1			Field research.
Year 4	Take comprehensive exam 2 .. Meet the data literacy requirement. Conduct dissertation research.			Field research.
Year 5	Submit the dissertation prospectus. Complete other requirements for the Ph.D. degree and advance. Submit applications for external funding and conduct dissertation research.			Field research.
Year 6~7	Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree by the end of Year 7*.			Field research, if needed.

4.1.1.1. Recommended Timeline to Degree

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper.*

4.1.2. Biological Anthropology (without master's)

4.1.2.1. Recommended Timeline to Degree

BIOLOGICAL ANTHROPOLOGY				
For students who are admitted without a Master's degree				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take proseminar and core courses. Work on additional requirements. Select the subject of Master's paper/thesis research. Apply for the NSF-GRFP.	Continue coursework and additional requirements. Conduct Master's paper/thesis research.		Field research, if needed. Master's paper/thesis research.
Year 2	Continue coursework and additional requirements. Conduct Master's paper/thesis research. Apply for the NSF-GRFP application, if eligible.	Continue coursework and additional requirements. Conduct Master's paper/thesis research.	Complete coursework and additional requirements. Submit the Master's paper/thesis. Submit the 'Transition to the Ph.D. form" form' by the final week of the term.	Must submit the Master's paper. Field research for the Ph.D. project.
Year 3~4	Complete coursework and other requirements for the Ph.D. degree. Form the dissertation exam committee, preferably in Year 3. Take comprehensive exams 1 and 2. Conduct dissertation research and submit applications for external funding.			Field research.
Year 5	Submit the dissertation prospectus, complete the requirements for Ph.D. candidacy, if any remains, and advance. Submit applications for external funding and conduct dissertation research.			Field research.
Year 6~7	Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree by the end of year 7*.			

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper.'*

4.1.3. Cultural Anthropology (without master's)

4.1.3.1. Recommended Timeline to Degree

CULTURAL ANTHROPOLOGY				
For students who are admitted WITHOUT a Master's degree or with one that is far removed from Cultural Anthropology*				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take proseminar and core courses. Work on additional requirements. Select the subject of Master's paper/thesis research. Begin work on Social Theory comp paper#1, find readers.		Continue coursework and additional requirements. Conduct Master's paper research. Initiate the HSRC/IRB approval process.	Finish/work on social theory comp paper#1. Field research.
Year 2	Continue coursework and additional requirements. Analyze field data and begin to write MA paper/thesis. Complete social theory comp paper # 1 if not done.	Continue coursework and additional requirements. Write MA paper/Thesis.	Complete coursework and additional requirements. Submit the 'Transition to Ph.D. form" by the final week of the term. Possible submission of MA paper/thesis.	Submit the Master's Paper/Thesis. Field research.
Year 3	Complete coursework and other requirements for the Ph.D. degree. Complete geographical or topical comp paper #2. Submit the dissertation prospectus and advance to Ph.D. candidacy. Conduct dissertation research and submit applications for external funding.			Field research
Year 4~5	Conduct dissertation research and submit applications for external funding.			Field research
Year 6~7	Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree by the end of Year 7*.			

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper*

4.2. General Anthropology Master's in Passing Requirements

The Master of Arts (M.A.) and Master of Sciences (M.S.) degrees require a minimum of 45 credit hours, 30 of which must be in Anthropology. Students who fulfill their requirements by demonstrating proficiency in a second language will obtain the M.A. All other students will receive the M.S.

To obtain a master's degree, students in all subfields must complete the following requirements. The additional requirements vary depending on whether the student focuses on archaeology, biological anthropology, or cultural anthropology.

- ANTH 615 Proseminar
- Completion of core courses.
- Language proficiency for the M.A. degree (not applicable to the M.S. degree)
- Master's paper or Master's Thesis. For more information on the Master's paper or Master's thesis at: https://graduatestudies.uoregon.edu/academics/thesis-dissertation
- Additional requirements by subfield, as described in subsequent sections for archaeology, biological anthropology, and cultural anthropology (Section 6.2).

4.2.1. Proseminar in Anthropology (ANTH 615)

All newly admitted graduate students in Anthropology are required to register for ANTH 615 Proseminar. This course provides a forum for reviewing departmental structure and requirements, prepares students for planning their time in the graduate school, becoming an effective GE and teacher, and to become a professional in the field of Anthropology. The Director of Graduate Studies coordinates the Proseminar and meets with new graduate students during their first term in residence.

4.2.2. Core Courses

The three core courses are offered every other year and are required for all subfields:

- ANTH 680 Basic Physical Anthropology
  Or:
  - ANTH 680 Bioanthropology Fundamentals
  - ANTH 610 Topics in Biological Anthropology
- ANTH 681 Archaeology and Anthropology
- ANTH 689 Social Theory II

These courses offer an advanced introduction to archaeology, biological anthropology, and cultural anthropology. Ph.D. students without a master's degree in Anthropology or an allied field are required to complete core courses in each subfield: archaeology, biological, and cultural anthropology during their first two years in residence.

The core course program is designed to give students an overview of each subfield, prepare them for introductory-level instruction in higher education, and more immediately, help prepare students to lead anthropology discussion and laboratory sections as a Graduate Employee.

Core courses must be passed with a grade of B- or better. In the event of failure, only one retake of any single core course or re-examination will be permitted. In the case of a second failure, the student will be dropped from the graduate program in Anthropology.

Students who believe they already have scholarly background equivalent to one or more of the core courses may petition the Graduate Committee to have the background accepted in place of one or more of the core courses.

4.2.3. Language Proficiency (M.A. degree)

Any second language may be taken by students with their advisor's approval. The Master of Arts (MA) degree requires second year level of proficiency in a language other than English, as required for the Bachelor of Arts (B.A.) degree here: https://catalog.uoregon.edu/admissiontograduation/bachelorrequirements/#babsrequirements. Competency may be demonstrated by either a standardized test or with adequate undergraduate course.

International students may use English language competence in fulfillment of the skill requirement provided that their language of instruction for their high school or college education was English. A second language proficiency is not required for the M.S. degree.

4.2.4. Master's Paper/Master's Thesis

Planning for the paper should begin during the first year of the program, the earlier the better. A master's paper is normally submitted by the end of the student's second year in residence.

Working on the master's paper provides students with experience in conceptualizing, implementing, and writing up a major piece of original research, in preparation for the demands of professional research and publishing.

The topic should be selected in consultation with the advisor. It should set out a problem and clearly follow the theme or themes involved. It should attend to the relevant literature and show an ability to synthesize material in a way that brings it to bear on the chosen subject. The length should be comparable to a typical journal article, decided in consultation with the advisor. It must be presented in a finished format and of sufficiently high caliber that it is ready to submit to a peer-reviewed journal.

Students writing a master's paper register for at least 4 credits of ANTH 605 Special Problems during the final term of working on the paper. Most students take additional ANTH 605 credits to plan and conduct their master's research. The master's paper is read and approved by the student's advisor and a second faculty reader. Copies of all master's papers (or Theses) with the signatures of the advisor and second reader are maintained in the permanent files of the Department of Anthropology.

While most students choose to complete a master's paper, a master's thesis can be pursued instead. There are many more requirements associated with completing a master's thesis. Some of these are given here: http://gradschool.uoregon.edu/policies-procedures/masters/thesis-terminal-project

4.3. Subfield Additional Requirements

Students are required to meet the following requirements defined by each subfield in order to complete the transitional master's degree in Anthropology.

4.3.1. Archaeology Course Requirements

To obtain the master's in passing degree, archaeology students must complete the following requirements in addition to the requirements listed in Section 4.1 for All Subfields:

- ☐ Research method (1 course)

Research Methods. Completion of ANTH 549 Cultural Resource Management fulfills the research methods requirement for archaeology students. This course will help prepare students for research in contemporary archaeology. The course is generally offered once every two years. A graduate course in Historic Preservation, offered in the School of Architecture and Allied Arts, or other course as agreed upon by the advisor may substitute ANTH 549 by petitioning the Director of the Graduate Studies.

4.3.2. Biological Anthropology Course Requirements

To obtain the Master's degree, biological anthropology students must complete the following requirements in addition to the requirement listed in Section 4.1 Overview for All Subfields:

- ☐ Research Methods (1 course)
- ☐ Statistics (3 courses)

Research Method. Completion of ANTH 587 Bioanthropology Methods fulfills the research methods requirement for biological anthropology students. The course is generally offered yearly in the spring term and should be completed during the first year. Another course as agreed upon by the Biological Anthropology Faculty may substitute ANTH 587 by petitioning the Director of the Graduate Studies.

Statistical Requirement. All biological anthropology students are required to complete a basic statistics course. Normally this is ANTH 570 Bioanthropology Statistics, but any basic upper-division or graduate-level statistics course offered in the University, or its equivalent will be accepted, as long as the student has passed the course with a C or higher for an undergraduate course, or a B- or higher for a graduate course.

Courses offered in other departments that have been accepted in the past include,

- MTH 525 or 526 Statistical Methods (Mathematics)
- PS 445/545 Methods for Politics and Policy Analysis I (Political Science)
- PSY 302 Statistical Methods in Psychology (Psychology)
- SOC 312 Quantitative Methods in Sociology (Sociology)

Biological anthropology students go on to define, in consultation with their advisors, a two-term advanced statistics coursework package to be taken as a follow-up to the one term of introductory statistics.

The two terms of advanced statistics may be selected from among any appropriate offering available in any department or the university. If desired, one or both of the two advanced courses may be taken as a tutorial within the department of anthropology by enrolling with a faculty member for at least four credits of ANTH 605 Special Problems to work on a statistical problem of specific relevance and professional interest to the student. Students should take the initiative in setting up such arrangements.

4.3.3. Cultural Anthropology Course Requirements

To obtain the Master's degree, cultural anthropology students must complete the following requirements in addition to the requirement listed d in Section 4.1 Overview for All Subfields:

- ☐ Research Methods (1 course)

Research Methods. ANTH 611 Ethnographic Research: Epistemology, Methods, Ethics will prepare students for research in cultural anthropology. Students should complete this requirement during their first year in the program in order to commence research for the Master's paper or thesis in their second year. It is strongly advised to take the course no later than fall term of the second year.

If students wish to take another research methods course in lieu of ANTH 611, this should be done in consultation with their advisor.

Courses from another institution that are demonstrably similar in content to ANTH 611 may be accepted upon approval of a petition to the Graduate Committee.

Some of the following courses satisfied this requirement previously:

- ANTH 524 Feminist Methods
- SOC 612 Overview of Sociological Methods
- SOC 613 Advanced Sociological Methods (Sociology)
- J 641 Qualitative Research Methods
- J 642 Quantitative Research Methods
- J 660 Advanced Research Methods (Journalism)
- Latino Roots I (ANTH 527) & Latino Roots II (ANTH528) as a sequence

Please consult with your advisor prior to registering for any of the above classes

4.3.3.1. Cultural Anthropology Written Requirements (if required)

Cultural anthropology only. If the student demonstrates the need for additional writing and analytical experience because of an MA that is far removed from Cultural Anthropology or other reasons, we will admit the student with the understanding that they will develop a 30-page paper in conjunction with their coursework that demonstrates the kind of writing and analysis expected in an MA paper, but in a shorter format. We will encourage them to produce a paper of 8,000 words that could potentially serve as a publication.

4.4. Summary of Requirements by Subfield

4.4.1. Archaeology

The following must be taken your first year in the program:

- ☐ ANTH 615 Proseminar

The following must be completed in your first 2 years:

Core Courses:

- ☐ ANTH 680 Basic Physical Anthropology
  Or:
  - ANTH 680 Bioanthropology Fundamentals
  - ANTH 610 Topics in Biological Anthropology
- ☐ ANTH 681 Archaeology and Anthropology
- ☐ ANTH 689 Social Theory II

Archaeology Subfield Requirements:

- ☐ ANTH 549 Cultural Resource Management (or comparable Research Methods course with the approval of advisor & DGS)

4.4.2. Biological Anthropology

The following must be taken your first year in the program:

- ☐ ANTH 615 Proseminar

The following must be completed in your first 2 years:

Core Courses:

- ☐ ANTH 680 Basic Physical Anthropology

Or:

  - ANTH 680 Bioanthropology Fundamentals
  - ANTH 610 Topics in Biological Anthropology
- ☐ ANTH 681 Archaeology and Anthropology
- ☐ ANTH 689 Social Theory II

Biological Anthropology Subfield Requirements:

- ☐ ANTH 587 Bioanthropology Methods (or comparable Research Methods course with the approval of Biological Anthropology Faculty & DGS)

Introductory Statistics Course:

- ☐ ANTH 570 Bioanthropology Statistics (any basic upper-division or graduate-level statistics course offered in the University, or equivalent)

Course sequence defined by student in consultation with their advisor

- ☐ One of two-term advanced statistics coursework package
- ☐ Two of two-term advanced statistics coursework package

4.4.3. Cultural Anthropology

The following must be taken your first year in the program

- ☐ ANTH 615 Proseminar

The following must be completed in your first 2 years:

Core Courses:

- ☐ ANTH 680 Basic Physical Anthropology

  Or:

  - ANTH 680 Bioanthropology Fundamentals
  - ANTH 610 Topics in Biological Anthropology

- ☐ ANTH 681 Archaeology and Anthropology
- ☐ ANTH 689 Social Theory II

Cultural Anthropology Subfield Requirements:

To be completed in **Year 1**:

- ☐ ANTH 611 Ethnographic Research: Epistemology, Methods, Ethics (or comparable Research Methods course with the approval of advisor & DGS)

Written Requirements (If required)

- ☐ Develop a 30-page paper in conjunction with their coursework that demonstrates the kind of writing and analysis expected in an MA paper written.

4.5. Transition to Doctorate

Transition to the doctoral program is important. Students in the doctoral program in Anthropology must hold a master's degree before receiving a PhD. Students who receive their master's in passing in the department must transition to the PhD need the following materials:

The term before you intend to transition:

- ☐ Download a copy of Application to Transition Masters to PhD.pdf
- ☐ Fill out the form and bring it to your master's paper/thesis presentation

The term you transition:

- ☐ Apply to for an advanced degree (Section 2.3)
    - Select master's in Anthropology
- ☐ Present and submit your master's paper/thesis (Section 4.1.3)
- ☐ Return the completed and signed Application to Transition Masters to PhD.pdf form
    - Must have signatures from your advisor and two other faculty members (potential PhD committee members)
- ☐ Submit a Statement of Purpose
    - Up to 1,000-word statement describing the dissertation topic and indicating how, where, and when it will be pursued
- ☐ Submit a current Curriculum Vitae
- ☐ Submit a current academic transcript
- ☐ Request three departmental references
    - One reference must be your proposed committee chair
    - Request each reference compose a one-page letter, summarizing that your preparation is sufficient, and submit their responses to asu5@uoregon.edu

Submit all of the information above to the Graduate Support team at asu5@uoregon.edu.

5. Doctorate Degree Progression

5.1. Summary of Time to Degree

5.1.1. Archaeology

5.1.1.1. Recommended Timeline to Degree

ARCHAEOLOGY				
For students who are admitted with a Master's degree				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take Proseminar. Take core courses**. Work on additional requirements.	Continue coursework. Form the dissertation exam committee. Select doctoral research subjects and initiate the research. Take comprehensive exam 1.		Field research.
Year 2	Complete coursework. Take comprehensive exam 1 if not done, then comp exam 2. Meet the data literacy requirement. Conduct dissertation research.			Field research.
Year 3	Submit the dissertation prospectus. Complete other requirements for the Ph.D. degree, and advance. Submit applications for external funding and conduct dissertation research.			Field research.
Year 4~7	Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree by the end of year 7*.			Field research, if needed.

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper. See 'Section 4.3.3.1 Cultural Anthropology only.'*

5.1.1.2. Requirements to Advance to Candidacy & Degree

Requirements	**Archaeology**
Theory Comp paper #1	Archaeological methods and theories selected by students and completed by the end of the 3rd year in the Ph.D. program.
Geographical Area or Topic Comp Paper #2	
Dissertation prospectus	The passing of dissertation prospectus should be completed within three years after the entry into the Ph.D. program. The schedule for the two exams and prospectus will be determined by students in consultation with their exam committee.*
Data literacy course	Formally known as the Statistics requirement.
Other requirement	Professional skill, language proficiency, paper publication or a major research proposal
Advancement to the Doctoral candidacy	The Advisor will notify the Graduate Support Team, who will notify the Division of Graduate Studies
Dissertation research	Research and writing of dissertation.
Committee	Grad School formally appoints the dissertation committee and schedule defense.
Ph.D.	Defense of dissertation by the end of the 7th year.

** Usually, it is more advantageous to take comprehensive exams/papers first and then to work on the prospectus, especially if the student's research represents a new topical or regional focus. The advantage of doing the prospectus first is that grant proposals can be submitted while the student is preparing for comprehensive exams. This works well if the student has a good command of the literature and if the dissertation topic is an outgrowth of the Master's research.*

5.1.2. Biological Anthropology

5.1.2.1. Recommended Timeline to Degree

BIOLOGICAL ANTHROPOLOGY				
For students who are admitted with a Master's degree				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take Proseminar . Take core courses **. Work on other requirements.	Continue coursework and other requirements. Form the dissertation exam committee. Take comprehensive exam 1 and possibly exam 2.		Field research.
Year 2	Complete coursework and other requirements for the Ph.D., degree. Take comprehensive exam 2. Submit the dissertation prospectus and advance to the Ph.D. candidacy. Conduct dissertation research.			Field research.
Year 3	Complete the requirements for Ph.D. candidacy, if any remains, and advance. Submit applications for external funding. Conduct dissertation research and submit applications for external funding.			Field research.
Year 4~5	Submit applications for external funding. Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree. ** Students who are accepted as a doctoral student (with a Master's degree elsewhere) can continue their degree program up to the 7th-year from the admission.*			

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper.'*

5.1.2.2. Requirements To Advance to Candidacy & Degree

Requirements	**Biological**
Theory Comp paper #1	Areas selected by students and completed by the end of the 3rd year in the Ph.D. program
Geographical Area or Topic Comp Paper #2	
Dissertation prospectus	The passing of dissertation prospectus should be completed within three years after the entry into the Ph.D. program. The schedule for the two exams and prospectus will be determined by students in consultation with their exam committee.*
Data literacy course	Formally known as the Statistics requirement.
Other requirement	Professional skill, language proficiency, paper publication or a major research proposal
Advancement to the Doctoral candidacy	The Advisor will notify the Graduate Support Team, who will notify the Division of Graduate Studies
Dissertation research	Research and writing of dissertation.
Committee	Grad School formally appoints the dissertation committee and schedule defense.
Ph.D.	Defense of dissertation by the end of the 7th year.

** Usually, it is more advantageous to take comprehensive exams/papers first and then to work on the prospectus, especially if the student's research represents a new topical or regional focus. The advantage of doing the prospectus first is that grant proposals can be submitted while the student is preparing for comprehensive exams. This works well if the student has a good command of the literature and if the dissertation topic is an outgrowth of the Master's research.*

5.1.3. Cultural Anthropology

5.1.3.1. Recommended Timeline to Degree

CULTURAL ANTHROPOLOGY				
For students who are admitted with a Master's degree in Anthropology				
	Fall	**Winter**	**Spring**	**Summer**
Year 1	Take proseminar and core courses. Work on additional requirements. Begin work on social theory comp paper#1, find readers.		Continue coursework. Complete social theory comp paper #1. Initiate the HSRC/IRB approval process.	Complete social theory com paper #1. Field research.
Year 2	Continue coursework and additional requirements. Complete social theory comp paper #1 if not done.	Continue coursework and additional requirements.	Complete coursework.	Field research.
Year 3	Complete coursework and other requirement for the Ph.D. degree. Complete geographical or topical comp paper #2. Submit the dissertation prospectus and advance to the Ph.D. candidate. Conduct dissertation research and submit applications for external funding.			Field research
Year 4~5	Conduct dissertation research and submit applications for external funding.			Field research
Year 6~7	Conduct dissertation research and write the dissertation. Take the oral defense and complete the degree by the end of Year 7*.			

** See Section for the petition to request an extension of the 7-year time limit.*

*** Students who enter with an MA in Anthropology can be exempted from the core-course requirements. Those who enter with an MA in other discipline are required to take core courses.*

**** Cultural Anthropology students who enter with an MA in a discipline other than Anthropology are advised to consult with their advisor to decide whether or not to write a MA paper. .'*

5.1.3.2. Requirements To Advance to Candidacy & Degree

Requirements	**Cultural**
Theory Comp paper #1	Theory Comp Paper completed by the beginning of the fall term in the 2nd year.
Geographical Area or Topic Comp Paper #2	Geographical area or topic comp paper with topic selected by student and submitted by the end of spring term in the 3rd year. This is a paper, not an exam and should emphasize both geographic and topical courses and ethnographies.
Dissertation prospectus	The dissertation prospectus presented by the end of the 3rd year.
Data literacy course	N/A
Other requirement	N/A
Advancement to the Doctoral candidacy	The Advisor will notify the Graduate Support Team, who will notify the Division of Graduate Studies
Dissertation research	Research and writing of dissertation.
Committee	Grad School formally appoints the dissertation committee and schedule defense.
Ph.D.	Defense of dissertation by the end of the 7th year.

** Usually, it is more advantageous to take comprehensive exams/papers first and then to work on the prospectus, especially if the student's research represents a new topical or regional focus. The advantage of doing the prospectus first is that grant proposals can be submitted while the student is preparing for comprehensive exams. This works well if the student has a good command of the literature and if the dissertation topic is an outgrowth of the Master's research.*

5.2. Obtaining Doctoral Candidacy

Students should attain candidacy by the end of the 3rd year in the Ph.D. program. Those transitioned into the doctoral program are doctoral students, but they are not yet doctoral "candidates." To become a doctoral candidate, a student must:

- ☐ Form their examination committee
- ☐ Pass both comprehensive examinations or papers
- ☐ Satisfactorily complete and defend a dissertation prospectus, and
- ☐ Clear all of the coursework and skill requirements for the doctorate

5.2.1. Examination Committee

Upon entering the doctoral program, a student needs to form their examination committee. The examination committee writes and evaluates the comprehensive examinations/papers and evaluates the dissertation prospectus. It consists of three members for archaeology and biological anthropology students: the advisor plus two readers who are generally faculty in Anthropology, although one may be from another academic department or program. Cultural anthropology students will have the advisor and one reader for comprehensive exams and will add the third reader for the prospectus examination.

In consultation with their advisor, students select these additional members and secure their consent to serve. Students then submit the list to the Graduate Support team (asu5@uoregon.edu), who submits it to the Division of Graduate Studies.

If a graduate student is unable to form a committee, then the graduate committee may ask faculty members to serve. If none will serve, then the Director of Graduate Studies or Department Head will serve on the committee. Similarly, if a graduate student has a primary academic advisor who is not in the Anthropology Department and the student is unable to find a committee chair, then the Head or DGS will serve as the committee chair. If the student is unable to form a committee with enough members, the Head or DGS will serve as a chair of the committee and appoint the other members of the committee.

5.2.2. Comprehensive Examinations

Students in all three subfields must pass comprehensive exams/papers to obtain doctoral candidacy. When the comprehensive exam/paper bibliographies are in near-final form, students call a meeting of the examination committee for final discussion and approval of the bibliographies and to schedule the dates and times of the exams. This can be done remotely, and the student's advisor should help to coordinate this process.

5.2.2.1. Archaeology Exam Requirements

Through the process of writing the synthetic statement and meeting with the committee, students have an opportunity to describe the boundaries and content of the particular comprehensive exam/paper areas and explain their relationship to each other and to the dissertation research topic in a coherent way. At the committee meeting, students orally summarize the synthetic statement, and the examination committee as a whole approves the final version of the exam bibliography/bibliographies on which the exams will be based. The synthetic statement and exam bibliographies are included in the students' official departmental files.

Students preparing for their comprehensive examinations are typically invited to submit questions for the exam. For comprehensive papers in cultural anthropology questions are not required but can be helpful. Where it is inadequate, this can be corrected by the examination committee. If the questions are good, they will inform the writing of the exam. This procedure provides the examination committee with a concrete indication of the students' understanding of the exam as intellectual terrain.

Students should ensure their answers clearly respond to the questions and present coherently developed arguments and detailed treatments of the texts chosen as evidence. Students may introduce texts that do not appear on the comprehensive exam bibliographies, but the questions will give the student ample opportunity to discuss the works on the official bibliography for the exam. Additional bibliographies should be cited in their answers. Quality of writing is a factor in the evaluation of exams. If the exams are taken in the four-hour sit-down format, however, the examination committee will not penalize students for superficial blunders that sometimes occur. Take-home exams will be held to a higher standard in this regard.

For all students: the examination/paper committee /readers are required to provide their evaluation to the student within one month from the completion of the exam or comp paper. If the exam is taken during the summer, winter or spring recession, the committee will have one month from the end of the break (from the first day of the term) to complete their assessment.

Students who fail one or both of the two comprehensive exams/papers, or who performed unsatisfactorily in the presentation of the dissertation prospectus (see below), will be permitted one retake. Any retake must occur within one year of taking the first exam or defending their prospectus, whichever occurred first.

The exam schedules and formats are varied by subfield as summarized below.

Students of archaeology will develop a bibliography, drawing on content learned in ANTH 681, to identify their own theoretical perspectives given their actual empirical project (Master's paper or dissertation). Ideally after passing ANTH 681, students should meet with their advisor and decide on selected readings to investigate a set of concepts, develop questions, and a theoretical frame that may help with students' future research connected to their Master's paper/thesis or Ph.D. dissertation prospectus. The aim of this comp paper is to engage with topical, theoretical, methodological, or geographic frameworks and concepts, sort out which ones will be of use in students' proposed research, justify their choices, and indicate how they will use them to frame their proposed empirical research.

Students choose their exam focus, develop synthetic statements about the scope of exam areas, conceptualize questions to direct their readings, and develop the bibliographies in consultation with their advisor and examination committee. The synthetic statement (up to 2,000 words) defines each of the comprehensive exam areas, justifies or explains the focus or scope of each, and specifies the relationship of the exam areas to the Master's paper or dissertation prospectus. The bibliographies developed for the comprehensive exams should be broader than the specialized research pursued in the dissertation as designed in the prospectus.

The comprehensive exam will consist of 3 or 4 questions. Students have the option of taking their examinations as a single four-hour sit-down exam or as one take-home exam. Whichever option is chosen must be made in consultation with their advisor and be approved by their examination committee. Students who choose take-home exams will have 10 days to write them, and the final result will be a 20-page paper in archaeology (single-spaced, 12-point font, 1-inch margins, not including bibliography). Regardless of how the exams are done, they are read by the examination committee, which then confers as to whether or not the student has passed.

5.2.2.2. Biological Anthropology Exam Requirements

Through the process of writing the synthetic statement and meeting with the committee, students have an opportunity to describe the boundaries and content of the particular comprehensive exam/paper areas and explain their relationship to each other and to the dissertation research topic in a coherent way. At the committee meeting, students orally summarize the synthetic statement, and the examination committee as a whole approves the final version of the exam bibliography(ies) on which the exams will be based. The synthetic statement and exam bibliographies are included in the students' official departmental files.

Students preparing for their comprehensive examinations are typically invited to submit questions for the exam. Where it is inadequate, this can be corrected by the examination committee. If the questions are good, they will inform the writing of the exam. This procedure provides the examination committee with a concrete indication of the students' understanding of the exam as intellectual terrain.

Students should ensure their answers clearly respond to the questions and present coherently developed arguments and detailed treatments of the texts chosen as evidence. Students may introduce texts that do not appear on the comprehensive exam bibliographies, but the questions will give the student ample opportunity to discuss the works on the official bibliography for the exam. Additional bibliographies should be cited in their answers. Quality of writing is a factor in the evaluation of exams. If the exams are taken in the four-hour sit-down format, however, the examination committee will not penalize students for superficial blunders that sometimes occur. Take-home exams will be held to a higher standard in this regard.

For all students: the examination/paper committee /readers are required to provide their evaluation to the student within one month from the completion of the exam or comp paper. If the exam is taken during the summer, winter or spring recession, the committee will have one month from the end of the break (from the first day of the term) to complete their assessment.

Students who fail one or both of the two comprehensive exams/papers, or who performed unsatisfactorily in the presentation of the dissertation prospectus (see below), will be permitted one retake. Any retake must occur within one year of taking the first exam or defending their prospectus, whichever occurred first.

The exam schedules and formats are varied by subfield as summarized below.

5.2.2.3. Cultural Anthropology Exam Requirements

Social Theory Comp Paper #1: In this first comp paper, students use content learned in ANTH689 to identify their own theoretical perspective or perspectives, given their actual empirical project (Master's paper or dissertation). After passing 689 students meet with their advisor and together, they decide on a second reader who can be the second advisor. With input from both, students decide on selected readings to investigate a set of concepts (e.g., power, bio-politics, sexuality, capital, state, sovereignty, democracy, etc.), develop questions, and a theoretical frame that may help with students' future research connected to their Master's Paper (or Thesis) or Ph.D. dissertation prospectus. The aim of this comp paper is to engage with theoretical frameworks and concepts, sort out which ones will be of use in students' proposed research (Master's paper/thesis or dissertation prospectus), justify their choices, and indicate how they will use them to frame their proposed empirical research.

The paper will be between 10–12 pages of text with a substantial bibliography. Consultation with the advisor and secondary reader is expected. Students should engage in reading on this project over the course of one term and complete their comp paper #1 by the beginning of fall term of their 2nd year or get an extension in consultation with their advisors. Once the advisor and second reader have agreed on the topic vetted the bibliography, and accepted it, the student and two readers will agree to a schedule for writing and deadline for turning it in. Typically reading can take place over one term and writing in another.

Geographical/Topic Comp Paper #2: By the end of spring term in their 3rd year, students will submit their comp second paper. This paper delves into the anthropological literature about one's geographic area of study and/or research site or on a specific topic demonstrating proficient knowledge of the literature and of one's area of research. In consultation with their advisor and a second reader, students develop a synthetic statement about the scope of the paper area and a bibliography. The bibliography developed by students for this paper may overlap with, but should also be significantly distinct from, the references cited in the prospectus. When the paper bibliography is in near-final form, the student calls a meeting of the advisor and second reader for final discussion and approval of the bibliography and to make a schedule for a deadline for the paper. Typically reading can take place over one term and writing in another.

5.2.3. Dissertation Prospectus

The student will write a dissertation prospectus and formally present it before a special meeting of the examination committee 3 years (approximately) after the entry into the Ph.D. program.

The prospectus should include:

- Definition of the research problem
- A literature review placing the research problem in broader context
- A statement of the significance of research
- A detailed description of methods to be used in data collection and analysis, and
- A list of references cited

Although the format may vary, the dissertation prospectus should embody academic rigor. Students could consult either the Social Science Research Council (SRC) or the National Science Foundation (NSF) doctoral dissertation improvement grant proposal for guidance on how to write a dissertation prospectus. The prospectus bibliography should be extensive and similar in magnitude to the comprehensive exam bibliographies. The references cited in the prospectus may overlap to a degree but should also be significantly distinct from either of the comprehensive exam areas. The oral presentation should not be scheduled until the dissertation prospectus is acceptable to the examination committee. The purpose of the oral presentation is to allow the committee to collectively discuss the student's research prospectus with a view toward facilitating implementation of the research project.

Ideally, the prospectus is completed in time to use it as the basis for students to apply for research funding. Such proposals grow out of the dissertation prospectus, which prepares students to write a competitive research proposal and conduct doctoral research. Although some students may need no external funding for their research, most will. The submission of external funding proposals is an important component of professional development. Students typically submit proposals to multiple agencies (e.g., NSF, Wenner-Gren, Leakey, National Geographic, SSRC, ACLS, NIH, Fulbright Hayes, Sasakawa Young Leaders Fellowship Fund (Sylff)or comparable funding source) to increase their chances of success. Because the time-lag between proposal submission, notification regarding proposal acceptance (or rejection), and the time at which the funds are made available can be nine months or more, proposals should be submitted to the earliest possible deadlines once students have entered the doctoral program. This presupposes that students have identified likely sources, learned their deadlines, and organized their schedule in such a way as to accommodate the targeted deadlines. Failure to submit in a timely way will postpone research and cause students to lose significant time. Some links to on- and off-campus sites containing information on funding can be found here: https://graduatestudies.uoregon.edu/funding/awards

5.2.4. Data Literacy (Not Cultural Anthropology)

The student will meet the data literacy course requirement completing one of the following options:

- A scheduled course offered by Anthropology (e.g. ANTH 570 Statistics for Biological Anthropologists) or by another discipline, including but not limited to Mathematics (MTH

525 or 526 Statistical Methods), Political Science (PS 445/545 Methods for Politics and Policy Analysis I), Psychology (PSY 302 Statistical Methods in Psychology) or Sociology (SOC 312 Quantitative Methods in Sociology) with a C or higher for an undergraduate course or a B- or higher for a graduate course

- A data analysis workshop offered at UO or another institution and/or agency with advisor's approval (e.g., R, Python, SQL, etc).

5.2.5. Other Requirement for Doctorate Degree (Not Cultural Anthropology)

Ph.D. students in archaeology and biological anthropology must complete one of the following three options. **These other requirements do not apply to students in cultural anthropology**. Students should choose one of the following skill options in consultation with their advisor and examination committee no later than the first year of the doctoral program:

- Professional skill
- Major external research proposal
- A peer-reviewed paper accepted for publication
- A second language (as described under Skill Requirement for Master's degree (Section 4.2.3). Demonstration of greater proficiency in the same language used for the Master's degree, demonstration of greater proficiency in English for non-Native speakers, or proficiency in a field language.

5.2.5.1. Professional Skill

In general, these must consist of three related courses typically from an allied field, including Area Studies, Art History, Biology, Classics, Ethnic Studies, Environment Studies, Food Studies, Folklore and Public Culture, Geography, Earth Sciences, History, Human Physiology, Journalism and Communication, Political Science, Psychology, Public Policy and Planning, Religious Studies, Sociology, Statistics, Women's Gender and Sexuality Studies, and more. For Area Studies, check the School of Global Studies and Languages: https://ocias.uoregon.edu/

Professional skill satisfying course packages are typically from allied fields but can be from the Anthropology department. Allied fields include specific laboratory or field skills that involve significant training and are related to the dissertation. All courses used to satisfy the skill requirement must be taken as graded. Additionally, professional skills requirement could be fulfilled by Photography/video making or Museum Studies regarding handling and preservation of material culture.

5.2.5.2. Major Research Proposal or Peer-Reviewed Paper (accepted for publication)

Ph.D. students may submit a grant application to a major external funding source or a research paper to a ranked, internationally recognized peer-reviewed venues. A publication or a grant application must be submitted while in residence at the University of Oregon. For papers, the

graduate student must be the first author and the student's examination committee should be satisfied that the work is primarily the intellectual product of the student. The paper must be formally accepted by the journal to meet this requirement. To meet the requirement, a grant proposal should be submitted to one of the major external funding agencies (e.g., NSF, Wenner-Gren, Leakey, National Geographic, SSRC, ACLS, NIH or comparable funding source) but does not have to be accepted. The publication or grant proposal option is strongly recommended for Ph.D. students who hope to pursue careers in academia but is also very helpful for those pursuing applied or CRM careers.

5.2.5.3. Language

General. Students who desire to satisfy their doctoral skill by demonstrating high proficiency in the same language that they choose for the Master's degree must pass the Modern Language Association (MLA) exam in listening comprehension, speaking, reading, and writing, with an average percentile score of 55 or better and no individual score below the 45th percentile. In the case of languages for which no MLA exam is available, students may demonstrate their ability by another appropriate examination procedure.

For international students. International students who desire to meet skills by demonstrating high proficiency in English may do so by documenting their graduation from a degree program at an institution where English is the language of instruction. Alternatively, such students may undergo an English proficiency evaluation by their doctoral committee, based on the written Ph.D. examinations and oral defense of the dissertation prospectus.

For Languages not taught at UO. In cases where students wish to a field language for their skill that is not taught on campus, students, with the support of their advisor, may petition the Director of the Graduate Studies for the acceptance of a package of three appropriate courses in that language in an institute located in the US or overseas chosen to prepare the student for language learning in the field. Alternatively, if an examiner is available, an examination procedure will be permitted. The examination procedure must first be cleared by the Director of Graduate Studies.

5.3. From Doctoral Candidacy to the PhD

Normally a student undertakes dissertation research in the year following advancement to candidacy. Much of the basic planning, however, is done during or as a part of the preparation of the prospectus beforehand. The remainder of the candidate's program will be devoted to the research upon which the dissertation is to be based, to the preparation of the final manuscript, and to its successful defense. Students who aspire to obtaining a position in academia should also work on publications during this time.

5.3.1. Doctoral Dissertation Committee

Once advanced to candidacy, the doctoral candidate will propose a doctoral committee, in consultation with their advisor. The doctoral committee must include three members from the Anthropology Department plus one member from a University of Oregon department other than Anthropology, who is termed the "institutional representative." Usually, the doctoral committee consists of the examination committee (or for cultural students their comps paper readers plus one) and the institutional representative as the fourth member. If the examination committee includes a member from a department other than Anthropology, then a third member should be from the Anthropology Department. The student's advisor will inform the Graduate Support team at asu5@uoregon.edu of the proposed committee, who will inform the Division of Graduate Studies, which authorizes the formation of the committee. The approval by the Division of Graduate Studies should be achieved no later than 6 months before the date the student expects to hold their final oral defense.

5.3.2. Field Research and Human Subjects Approval

While in the field, students will maintain contact with their advisor. Students may want to go "On-leave Status" with the university, which requires petitioning the Division of Graduate Studies, see their policy page here: https://graduatestudies.uoregon.edu/academics/policies/general/on-leave-status

If research funds are required, applications to funding agencies should have been submitted while students were in residence.

All required permits must be obtained prior to the beginning of the research. All grants submitted through the University of Oregon require human subjects' approval/exemption before dispersant of funds, including for summer and MA research. If research involves human subjects, on-campus clearance must be obtained through the Committee for the Protection of Human Subjects in the Office of Research Compliance Services before research begins: https://research.uoregon.edu/manage/research-integrity-compliance/human-subjects-research

If research involves animals, on-campus clearance must be obtained through the Animal Welfare Services (AWS) unit, via the Institutional Animal Care and Use Committee (IACUC), see: https://research.uoregon.edu/manage/integrity-compliance/animal-research

5.3.3. Preparation of the Dissertation

Preparation of the dissertation will be done in close consultation with the advisor. The dissertation itself should be based upon original research, typically involving field or laboratory work. It must be written in fully professional and publishable style, appropriate to the subfield of specialization and adhering to the University of Oregon thesis and dissertation style and policy manual, updated considerably for Fall of 2023.
https://graduatestudies.uoregon.edu/sites/default/files/2023-07/2023-style-manual.pdf

5.3.4. Presentation of the Dissertation

All members of the dissertation committee read and make any comments on the dissertation early enough that students may make revisions before undertaking the final draft. Students should make dissertation drafts available to the committee according to an agreed upon schedule, and the committee should provide feedback to the student promptly.

A complete revised draft of the dissertation must be distributed to all committee members at least 3 weeks before the candidate can schedule the oral defense. The chair of the student's committee will confer with the committee to decide whether the defense should be scheduled. After the committee has agreed that the dissertation is defensible, students are responsible to provide advertising materials (e.g., thesis title, a brief outline of thesis, flyer) to their advisors, who are responsible for disseminating the defense announcement via listserv. The Director of Graduate Studies can provide example flyers on request. The defense should be advertised 2 weeks prior to defense. The student can request assistance with scheduling a room from the Academic Support Unit by emailing asu5@uoregon.edu.

Dissertation defenses are open to the public. Students must orally present and defend the dissertation before the committee, other faculty, graduate students, and public as they desire to attend. However, the decision on the dissertation is made by the dissertation committee alone. Upon its positive recommendation to the Vice Provost of the Division of Graduate Studies, and with the fulfillment of all other requirements, the candidate is awarded the Ph.D. degree.

No candidate can be recommended for the degree until the minimum Division of Graduate Studies requirements for credits, residence, study, and the skills requirements set forth by the Department have been satisfied. **The student has only two weeks to make any final changes to the dissertation before formal submission.**

6. Coursework Completion Policies

6.1. Grade Policy/GPA

Each graduate student should be familiar with both departmental and Division of Graduate Studies regulations for maintaining graduate status and for graduation. All 15 core credits must be taken for a letter grade and passed with grades of B– or better. Such grades are also expected for all other courses as well. Students who fail to maintain a cumulative 3.00 GPA in two successive terms may be dropped from the program. See https://graduatestudies.uoregon.edu/academics/policies

6.2. Pass/No Pass

Please note that "P "indicates satisfactory performance, which is defined by the university as a grade of B– or better for graduate students.

6.3. Incompletes

There are two sets of policies regarding incompletes in graduate courses: (1) Department/Program policies as outlined in the program's graduate student handbook; and (2) University policies as outlined below. Graduate students should become familiar with both.

6.3.1. Anthropology Department Policy

An "I'' is appropriate only in an extraordinary circumstance, such as serious illness or injury, which precludes completion of the course before the end of the term, and then only if the completed coursework is satisfactory (B– or higher). In particular, an "I'' may not be used to forestall a failing or otherwise undesirable grade. If the conditions for the removal of the incomplete grade are not fulfilled within one year, the incomplete will remain on the student's transcript permanently.

6.3.2. University Policies

When students have not completed all of their work by the end of the quarter, they may request an incomplete from their instructors. By requesting an incomplete, the student is indicating that they plan to complete the course requirements or content on a modified timeline. Faculty and students should develop an agreement which outlines the requirements and deadlines for completing the work.

https://registrar.uoregon.edu/grades-records/grading-system/incompletes

No instructor is required to issue an incomplete grade, however, they may do so if the student has been active in the course, they are able to complete the remaining requirements without attending additional classes, and there were unexpected issues that occurred after the last day to drop a class.

To request an incomplete from a professor, the student must contact the instructor before 5 p.m. on the last day of finals week.

This policy applies to all undergraduate and graduate courses.

More information is available here:

https://catalog.uoregon.edu/admissiontograduation/registration_policies/#gradingsystemstext:~:text=continuous%20enrollment%20requirement.-,I%20(Incomplete),-A%20mark%20of

6.4. Transfer Credits

Courses required for the Ph.D. degree may be waived if taken at another university, regardless of whether they have been officially transferred. The Graduate Committee should be petitioned to waive the course, after an advisor agrees that equivalent coursework has been met.

7. Graduation Ceremonies

The University-wide graduation typically takes place in the Matthew Knight Arena on the Monday after Finals Week in spring term. Starting in 2026, smaller departmental ceremonies will be handled a bit differently than they have in the past – and at this time, we don't have all the details on what that will entail. The College of Arts and Sciences (of which Anthropology is a part of) will either hold a college-wide ceremony or they may hold 3 divisional ceremonies (Anthropology falls under the Division of Social Sciences). The Department of Anthropology policy is that all requirements for graduation be completed for a student to walk in the graduation ceremony. The Operations support team and the graduate support team will work with the College of Arts and Sciences central office to provide an estimate of all the potential graduates wanting to walk in the ceremonies. Please be mindful of requests for information in Winter and Spring terms regarding requests for information and how to purchase regalia.

8. Graduate Student Funding

8.1. ANTHROPOLOGY DEPARTMENTAL FUNDING

8.1.1. Graduate Employment

8.1.1.1. Graduate Employee (GE)

GEs typically lead weekly discussion or laboratory sections of a larger class or are assigned as teaching assistants (readers) who aid the instructor in grading and logistics in classes without sections. In either case, by accepting a GE, the graduate student agrees to teach course contents as designated by the primary instructor. Occasionally, students may serve as an instructor of record. GEs and potential GEs must read the General Duties and Responsibilities Statement (GDRS): https://graduatestudies.uoregon.edu/funding/ge/gdrs

Details on typical workload and duties for various appointments in Anthropology are given in the GDRS. Information on number of work hours a particular FTE entails, pay scale, and benefits, and can also be found on the Division of Graduate Studies' web page: https://graduatestudies.uoregon.edu/funding/ge/salary-benefits

All instructors – faculty and GES – need to follow CAS policy for campus availability. As a matter of practice, instructors should be on campus, regardless of whether they are teaching in person or asynchronously.

All incoming graduate students and all continuing graduate students in good standing who are making timely and satisfactory progress will be eligible and automatically considered for GE appointments.

Timely and satisfactory progress (Section 3.5) and good standing in the Anthropology Graduate Program are assessed by a faculty-level departmental review (Section 3.4). Any student not wishing to receive a GE in the following year should inform the Graduate Support team at asu5@uoregon.edu as early as possible. departments. Also, students can apply for GEs in other departments. In the past, Anthropology students have held GEs in Biology, Indigenous Race, and Ethnic Studies (IRES), Human Physiology (HPHY), Humanities, Global Studies, Religious Studies, Women's, Gender and Sexuality Studies (WGSS), General Science, Physical Education, The Museum of Natural and Cultural History, and the English Department's Writing Program.

8.1.1.2. GE Selection Criteria and Procedures & the GDRS

Assigning GEs to Particular Courses. The Graduate Support team in conjunction with the Director of Graduate Studies (DGS) attempts to make the regular GE assignments for the academic year during the summer, with summer GEs assigned as soon as possible before courses begin. Each spring, Anthropology graduate students seeking GE funding (or not) for the coming academic year are requested to fill out a survey. The survey is used to project the number of GEs seeking support from Anthropology and which positions of the tentative schedule of classes each grad would be interested in working.

The information relevant to assigning GEs is collated by the Graduate Support team and reviewed and given final approval by the Director of Graduate Studies. We will try to meet the GEs' professional and academic goals, based off preferences, but departmental need may result in an assignment the graduate student did not list as a preference. The DGS, in collaboration with the Graduate Coordinator, reserves the right to make these decisions as they see fit to meet curricular, enrollment, and departmental needs. As student and faculty schedules change (for example, when they receive grants supporting field research off-campus) and course enrollments may not meet projections, adjustments must be made prior to the beginning of each term, and thus final assignments are often not possible until approximately 2 weeks prior to each term. The DGS and Graduate Coordinator appreciate students' flexibility and cooperation during this process.

Preparing for Teaching. Prior to or simultaneously with their first teaching assignment, students should take ANTH 615, Proseminar which will cover some of the basics of teaching, leading discussions, grading, encouraging student participation, and best practices for engaging a diverse student body. The Teaching Support and Innovation office (TSI) is also available to all teaching staff at the University of Oregon. Throughout the year the TSI offers free workshops on a variety of teaching issues. We strongly encourage graduate students to consider enrolling in TSI workshops and in the Graduate Teaching Initiative: https://teaching.uoregon.edu/graduate-teaching-initiative

If you are concerned about your teaching now, you can use a private consultation with the TSI staff (tep@uoregon.edu). You may want to plan on doing a midterm evaluation of teaching. The TSI staff can arrange for a classroom interview or compile email comments. If you identify any issue from this feedback during the midterm, you have time to make improvements by the end of the term.

All courses are run on CANVAS and GEs need to learn how to navigate and use CANVAS. Support can be found through the Office of Teaching Support and Innovation. You can request specific support and services through this link: https://teaching.uoregon.edu/services/graduate-employee-teaching-support

GEs teaching in the Department of Anthropology are encouraged to take advantage of these opportunities to improve their teaching skills:

GE Evaluations. GE Evaluations in the Department of Anthropology consist of:

- Course Evaluations for you are filled out online by the undergraduate students you teach. Your students will assess your preparation, course content, fairness of grading, willingness to engage in dialogue, and availability outside of class (i.e., office hours). These surveys are compiled, and summary statistics are provided to you for each category. Your students are also invited to write short narrative comments about your teaching. A typical one might read, "my GE was really well-organized, but had a tendency to call on the same students week after week." Sometimes you will receive unmitigated praise, sometimes not. Copies of both the summary statistics and narrative comments become part of your Departmental file. You can improve your teaching from the feedback throughout your graduate career and thus are advised not to concern yourself too much about the teaching evaluation.

- Feedback from faculty during the "Annual Reviews Graduate Students (Section 3.4)" may also be provided, particularly if there are issues to resolve.

Summer GE Session/Summer Tuition Waiver. Students who do not hold a GE in the summer but did have a GE appointment in any two quarters of the preceding academic year are eligible for a summer tuition waiver. The waiver is applicable for up to 16 credits of tuition for classes that will be used to meet degree requirements. However, the waiver does not cover fees for self-support courses, courses with irregular fees or tuition for those courses that are not used toward degree requirements or courses at other universities. Eligible students need to complete the "Summer Tuition Waiver Request" form available on the Division of Graduate Studies' website: https://graduatestudies.uoregon.edu/academics/policies/ge/summer-tuition-waiver

Occasionally, employment during the summer term is available as a GE. Interested students will be asked to fill out a short survey administered by the ASU 5 Graduate Support Team if they wish to be considered for a summer GE. There are few positions and decisions about the summer teaching schedule can be generally delayed as late as a week prior to the summer term begins. Only in the summer term, the department may hire a GE at more than the standard 0.49 FTE maximum, up to 1.0 FTE. However, there are very specific criteria and guidelines that need to be followed: https://graduatestudies.uoregon.edu/academics/policies/ge/exceptions-49-fte-limit-during-summer-term

Research Assistantships. Faculty members sometimes have grant-supported positions similar to GEs for students. In some cases, these positions are structured like GEs with tuition waivers, and in other cases, a position may simply provide an hourly wage. More information about such positions is available from individual faculty.

Asynchronous online positions. While working as GEs in the Anthropology department, graduate students are encouraged to stay in Eugene OR. In certain circumstances working remotely outside of Eugene OR can be authorized. Notification at least two terms prior to the requested remote term must be made to the Director(s) of Graduate Studies and the Grad Support Team. This policy may be subject to further changes in the future without notice as it is not decided at the level of the Anthropology Department. International Student (non-United States Citizens) International Remote Positions Requests cannot be guaranteed as international laws and university policy can highly discourage international students working remotely without express prior authorization and business purposes to do so. This policy is related to UO general policy and may be subject to further revision without prior notice.

8.1.2. Other Departmental Awards

The Department of Anthropology administers a range of awards and scholarships available to graduate students in the department. They range in focus and scope, but generally aim to support graduate student research, travel, and other costs. A comprehensive list of these, along with brief descriptions and recent awardees are listed: https://socialsciences.uoregon.edu/anthropology/graduate-programs/funding

8.2. OTHER UO FUNDING AND SUPPORT OPPORTUNITIES

8.2.1. Division of Graduate Studies

The Division of Graduate Studies offers and administers a range of awards and fellowships every year for which graduate students may apply. Application procedures vary, but are found along with any relevant forms and deadlines on the Division of Graduate Studies' "Awards and Fellowships" web page at: http://gradschool.uoregon.edu/fellowships

8.2.2. College of Arts and Sciences

The College of Arts and Sciences (CAS) offers several awards each year, most of which range from $500 to $1000. **The Mary Chambers Brockelbank Endowed Assistance Fund** awards of $500-$10,00 will be made to outstanding students of limited means, teaching assistants, instructors, or support staff who are students. Students are nominated by the department. **The Risa Palm Graduate Fellowship** provides an annual source of income to supplement support for one or more graduate students (M.A., M.S., Ph.D. degree candidates) in any of the CAS departments or programs. Candidates shall show exceptional promise for achievement in their chosen academic field as evidenced by GPA, originality of research, publication, teaching evaluations or other applicable criteria. Typically, awards will be made for one year, but may be repeated for not more than two consecutive years. At present, the annual award is $1,000. **The John L. and Naomi Luvaas Graduate Fellowship** award criteria are the same as those for the Risa Palm Fellowship described above. The deadlines for applications and nominations are usually in mid-February, and the awards are announced in March or April. See the CAS website for scholarships. Make sure to identify those that list graduate students. Application procedures vary, but are found along with any relevant forms and deadlines on the College of Arts and Sciences "Awards and Fellowships" web page at: https://cas.uoregon.edu/cas-scholarships/

8.2.3. University of Oregon Center on Diversity and Community (CoDaC)

The UO Center on Diversity and Community (CoDaC) builds the capacity of individuals and units across campus to advance the university's goals of equity and inclusion.

CoDaC sponsors a range of programs for individual faculty, graduate students, alumni, and staff as well as capacity building initiatives with departments, colleges, schools and research units across campus.

Initiatives have included faculty and student Writing Circles, Faculty-in-Residence, faculty development workshops on equity and inclusion, and supporting a wide range of equity initiatives on campus. CoDaC has sponsored a range of training programs, professional development workshops and public events.

CoDaC also coordinates and hosts the UO's institutional membership in the National Center for Faculty Development & Diversity, providing faculty, graduate students, administrators, and post-docs access to a wide range of professional development and productivity resources. https://inclusion.uoregon.edu/graduate-support/

8.2.4. University of Oregon Diversity-Building Scholarship

This scholarship recognizes undergraduate and graduate students who enhance the educational experience of all students by sharing diverse cultural experiences. These scholarships are an integral part of the university's effort to meet the educational diversity needs of its students, and they complement other programs in the UO campus diversity plan. The Diversity-Building Scholarship is a tuition-remission scholarship with awards ranging from partial to full tuition and fee waivers. The amount of each award is determined by the UO Diversity-Building Scholarship Committee. Scholarships are renewable. The duration of each award depends on the recipient's class standing at the time of initial award. Recipients must meet specific scholarship-renewal requirements to retain their scholarships. International students are not eligible for this scholarship.

See https://financialaid.uoregon.edu/diversity_excellence_scholarship

8.2.5. Center for the Study of Women in Society (CSWS)

The Center for the Study of Women in Society offers **CSWS** travel and research grants to students working on topics about gender, feminist theory, or any aspect of women's experience. **CSWS Graduate Student Travel Grants** (from $100 to $400) have application deadlines in fall and spring, and support travel for research and to attend conferences. **CSWS Graduate Student Research Support Grants**, which range from $100 to $2000, also have deadlines in fall and spring. The **CSWS Laurel Research Award** offers $2500 to graduate students of under-represented groups; the **CSWS International Laurel Research Award** offers $2500 to international students. Applications for the Laurel awards are due in April. CSWS also offers the **Jane Grant Dissertation Fellowship**, a $10,000 award, to a graduate student working on topics of gender, feminist theory, or any aspect of women's lives; its deadline for applications is in early May. See https://csws.uoregon.edu/funding/

8.2.6. Center for Asia and Pacific Studies (CAPS)

The Center for Asia and Pacific Studies (CAPS) offers travel and research grants to students whose area of studies are Asia and Pacific's. CAPS Small Professional Award (up to $ 500) has applications deadlines in fall and spring and are made for the following purposes: travel to conferences for presentation, travel to library, museums and archival collections, and expenses related to book and article production and publication. Foreign Language and Area Studies Fellowships (FLAS) provide academic year ($ 15,000 living stipend plus tuition and mandatory

fees) and summer fellowships ($ 2,500 plus up to $ 5,000 tuition and mandatory fees) to students with a US citizenship or permanent residence in foreign language and either are or international studies. Other grants are also available. See https://caps.uoregon.edu/funding/

8.2.7. Center for Latino/a and Latin American Studies (CLAS)

CLLAS puts the study of Latino/a and Latin American communities in conversation with one another and with the state of Oregon. A knowledge center dedicated to public access and excellence through the integration of teaching, research, community engagement and dissemination, CLLAS is an integral part of the UO's strategy to recruit, retain, and build alumnae relations with a diverse and energized group of students, faculty, staff, parents, and families and to connect the university locally, nationally, and globally. CLLAS facilitates collaborative research, scholarship, intellectual community, and community outreach focused on Latin America and U.S. Latino/a populations. CLLAS offers grants of up to $3,000 for summer research for master's or doctoral candidates. Funding guidelines are updated yearly. See: https://cllas.uoregon.edu/grant-opportunities/

8.2.8. Emergency Funds

The Division of Graduate Studies and the University offer either loan or assistance funds to students facing financial hardship.

The Graduate Student Assistance Fund program is designed to assist graduate students facing financial hardship relating to a qualifying event (new child, medical issue, childcare expenses). The fund currently provides up to $ 1,500, but maximum award amounts are determined by the nature of the qualifying event. The amount could change with a new Collective Bargaining Agreement (CBA) with the Graduate Teaching Fellows Federation (GTFF). See https://gradschool.uoregon.edu/funding/special-assistance-funds/assistance-fund

The Jesse M. Bell Graduate Loan is a short-term loan available to graduate students of high academic standing to be used in the pursuit of their graduate studies at UO. Bell loans can be made up to a maximum of $ 500, Repayment is due within 30, 60 or 90 days according to the conditions of the individual loan. A service charge of $ per loan will be charged to the student account. See https://gradschool.uoregon.edu/funding/special-assistance-funds/bell-loans

UO Emergency Loans are available for up to $300. Students apply for these loans through the Student Billing Office. Repayment terms are up to 90 days. A service charge of $ 8 per loan will be charged to the student account. See https://ba.uoregon.edu/content/emergency-loans

9. National and International Agencies

9.1. National Science Foundation Graduate Research Fellowships (NSF-GRFP)

The NSF GRFP program recognizes and supports individuals early in their graduate training in STEM (Science, Technology, Education, and Mathematics) fields. Applicants must be U.S. citizens, nationals, or permanent residents in early career (undergraduates, baccalaureate recipients or first or second year graduate students) who pursue research-based M.S. or Ph.D. degrees. Awards for the 2023 competition carry a stipend for each fellow of $37,000 stipend per year plus $ 16,000 educational allowance to the institution in lieu of tuition and fees. https://www.nsfgrfp.org/

9.2. NSF Doctoral Dissertation Improvement Grants.

The NSF offers DDIGs in Archaeology, Biological Anthropology, and Cultural Anthropology. Proposals may only be submitted by the following: Institutions of Higher Education (IHEs) - doctoral degree granting IHEs accredited in, and having a campus located in, the U.S., acting on behalf of their faculty members. Project budgets should be developed at scales appropriate for the work to be conducted. Proposal budgets cannot exceed $25,000 in direct costs for the entire duration of the award; indirect costs are in addition to this maximum direct cost limitation and are subject to the awardee's current Federally negotiated indirect cost rate. Items normally requested include per diem for time spent away from the home institution, travel funds, supplies and equipment, costs associated with field research and analysis fees. Salary for research at one's home institution is not permitted. Recent panel advice to applicants in cultural anthropology notes that "projects which advance our theoretical understanding are more scientifically meritorious than descriptive projects which add a case study of some (albeit fascinating and topical) situation. Outstanding proposals specify how the knowledge to be created advances our theoretical understanding of the study situation, so that people interested in similar situations in different contexts will learn from the project's outcome. The key is to be explicit in showing how the general theory explains the local situation, and in showing how the new knowledge from the local situation will advance the theory." This advice is relevant to all subfields:

See, for

Cultural Anthropology: https://www.nsf.gov/pubs/2023/nsf23502/nsf23502.htm

Biological Anthropology: https://new.nsf.gov/funding/opportunities/biological-anthropology-program-doctoral

Archaeology: https://www.nsf.gov/pubs/2023/nsf23531/nsf23531.htm

9.3. Fulbright Hayes DDRA Fellowships for Graduate Study and Research Abroad

These awards provide travel and maintenance, and specific book or research allowances for study or research projects in over 100 nations. Level of required language training depends on the project or study plan and the country in question. The UO interviews applicants and forwards applications in a single institutional packet. For application materials contact Center for Asian and Pacific Studies Deadline in March. https://fulbright.uoregon.edu/fulbright-hays-ddra

9.4. Preservation Technology and Training Grants (PTT Grants) Program

The PTT Grants program supports research, training, meetings and conferences, and publications that advance the application of technology to the preservation of cultural resources. Preservation technology refers broadly to any equipment, method, or technique that can be applied to the discovery, analysis, interpretation, conservation, protection, and management of historic objects, sites, structures, or landscapes. Research priorities include protecting cultural resources against vandalism, looting and terrorism, studying environmental effects of pollution on cultural resources, and documenting and preserving threatened cultural landscapes. The proposal deadline is usually in December. More information can be found at https://www.federalgrants.com/2023-Preservation-Technology-and-Training-Grants-93442.html

9.5. National Institutes of Health

The National Institutes of Health is the lead Federal agency for research on health and health-related areas. NIH does support some doctoral training and research via the Kirschstein-NRSA program, please see the info from the following link and discuss with your advisor: https://grants.nih.gov/funding/activity-codes/F31.

9.6. Student Career Experience Program (SCEP)

The Student Career Experience Program is a strong recruitment source for Federal agencies that need to attract diverse and talented students with skills which will be critical to the future workforce needs of the Federal Government. For example, both the Forest Service and Bureau of Land Management use this program to train and recruit archaeologists and heritage specialists. The program provides for work-study partnerships between the students, the university, and a federal agency. The SCEP provides an opportunity to gain work experience directly related to an academic field of study and allows for a flexible work schedule. See the following link, and the appropriate federal agency website: https://www.benefits.gov/benefit/2704

9.7. Canadian Embassy - Graduate Student Fellowships

Fellowships offer graduate students an opportunity to conduct part of their doctoral research in Canada. The fellowships will support research in the social and human sciences, journalism, business, trade, environment, and law with a view to contributing to a better knowledge and understanding of Canada and its relationship with the U.S. and/or other countries of the world. Information for opportunities for international students in Canada.
https://www.educanada.ca/scholarships-bourses/non_can/index.aspx?lang=eng

Please note: the Canadian Embassy is just one example of an international funding opportunity.

10. Foundations and Societies

10.1. American Association of University Women

One of the world's largest sources of funding exclusively for graduate women, the AAUW Educational Foundation supports aspiring scholars around the globe, teachers and activists in local communities, women at critical stages of their careers, and those pursuing professions where women are underrepresented. See https://www.aauw.org/resources/programs/fellowships-grants/

10.2. American Indian Graduate Center.

The American Indian Graduate Center (AIGC) is a national, private 501(c)(3) non-profit organization headquartered in Albuquerque, New Mexico providing scholarships and fellowships to American Indian and Alaska Native graduate students throughout the United States. Established in 1969, AIGC has disbursed more than 16,600 graduate fellowships with the support of the Bureau of Indian Education, corporate and foundation partnerships, and our generous alumni and private donors. https://scholarships.asu.edu/scholarship/33260

10.3. Ford Foundation Pre-doctoral and Dissertation Fellowships

Open to All U.S. citizens, U.S. nationals, and U.S. permanent residents (holders of a Permanent Resident Card), as well as individuals granted deferred action status under the Deferred Action for Childhood Arrivals Program, political asylums, and refugees, regardless of race, national origin, religion, gender, age, disability, or sexual orientation. The awards are made for individuals with evidence of superior academic achievement (such as grade point average, class rank, honors, or other designations) and committed to a career in teaching and research at the college or university level. For more information on eligible research-based discipline or fields of study list, stipends, and benefits, see https://sites.nationalacademies.org/PGA/FordFellowships/PGA_171962

10.4. Leakey Foundation

The Foundation exclusively funds research specifically related to human origins, including paleoanthropology, primate behavior, and studies of modern hunter-gatherer groups. Graduate students who are advanced to candidacy may apply. Research grants are awarded twice per year, with grants to doctoral students typically in the range of $3,000 – $13,500. Priority is given to projects in the exploratory phase of research. See https://leakeyfoundation.org/

10.5. Newberry Library

The Newberry's long-standing fellowship program provides outstanding scholars with the time, space, and community required to pursue innovative and ground-breaking scholarship. Fellows have access to the Newberry's wide-ranging and rare archival materials as well as to a lively, interdisciplinary community of researchers, curators, and librarians either in **a short-term (1 to 2 months) or a long-term base (4 to 9 months).** The funding agency expects recipients to advance scholarship in various fields, develop new interpretations, and expand our understandings of the past. The Newberry Library D'Arcy McNickle Center offers the **Frances C. Allen Fellowship for Women of American Indian Heritage**. Preference for this award is given to non-tenured women working in any graduate or pre-professional field. This fellowship is open to all fields of study. Recipients are expected to work closely with members of the D'Arcy McNickle Center for American Indian and Indigenous Studies during their residency. See https://www.newberry.org/fellowships

10.6. School of American Research

The School of American Research is a nonprofit center for advanced studies, contributes to the understanding of the human condition by supporting the study and practice of anthropology and Southwest Indian arts. Two **Weatherhead Fellowships** are available for either Ph.D. candidates or scholars with doctorates whose work is either humanistic or scientific in nature. The **Katrin H. Lamon Fellowship** is available for a Native American scholar, either pre- or post-doctoral, working in either the humanities or the sciences. See https://sarweb.org/#

10.7. Social Sciences Research Council

International Dissertation Field Research Fellowships are available to provide 9-12 months of dissertation field research abroad in social science and humanities disciplines, especially comparative, cross-regional, and/or cross-cultural projects that build knowledge about some part(s) of the world other than the U.S. Upon completion of the field research, fellows will participate in multi-disciplinary workshops. Applicants may be citizens of any country but must have completed all Ph.D. requirements except the research component by the time the fellowship begins. Support includes maintenance funds plus travel, normally under $15,000 per award. Fellowships may not be available every year. See https://www.ssrc.org/fellowships/

10.8. Society for American Archaeology

The SAA presents various fellowships for students, including the Fred Plog Memorial Fellowship, Dissertation Award, Arthur C. Parker Scholarship, Native Americans Graduate Archaeology Scholarship, historically Underrepresented Groups Graduate Scholarship, Paul Goldberg Award, Douglas C. Kellogg Fellowship for Geoarchaeological Research. The Student Paper Award and the

Student Poster Award are designed to recognize the best student research paper presented at the Annual Meeting. All student members of SAA are eligible to participate. See the specifics of award and deadlines at: https://www.saa.org/membership/student-benefits/awards-scholarships

10.9. Wenner-Gren Foundation for Anthropological Research

The Wenner-Gren Foundation seeks to further the discipline of anthropology. **Dissertation Fieldwork Grants** are awarded to individuals to aid doctoral dissertation or thesis research. Applicants must be enrolled for a doctoral degree. Application must be made jointly with a thesis advisor or other scholar who will undertake responsibility for supervising the project. Awards are contingent upon the applicant's successful completion of all requirements for the degree other than the dissertation/thesis. Applications may be submitted before such requirements have been met; however, should an award be approved, the foundation will at that time request evidence of that the applicant is "all-but-dissertation/ advanced-to-candidacy." Qualified students of all nationalities are eligible. **Wadsworth International Fellowships** provide funds to support study leading to a Ph.D. or equivalent doctoral degree in anthropology. Fellowships are made for amounts up to $17,500 per year with the possibility of renewal for a total of four years of funding. Applicants must be from countries where anthropology is underrepresented and where there are limited resources to send students overseas for training. **Wadsworth African Fellowships** provide funds to support African students wishing to study anthropology (including biological anthropology and archaeology) at a South African university. Fellowships are made for amounts up to $17,500 per year with the possibility of renewal for a total of four years of funding. See www.wennergren.org.

10.10. Woodrow Wilson Foundation

Founded in 1945, the Woodrow Wilson National Fellowship Foundation is an independent, nonprofit organization dedicated to the encouragement of excellence in education through the identification of critical needs and the development of effective national programs to address them. Graduate student funding opportunities can be found at https://woodrow.org/fellowships/

11. Professional Societies

Students are encouraged to join professional societies such as the American Anthropological Association and other organizations tailored to regional and topical interests. Most of these societies provide students with reduced membership fees and offer scholarship opportunities to student members.

11.1. American Anthropological Association (AAA)

The primary professional society of anthropologists in the United States since its founding in 1902, is the world's largest professional organization of individuals interested in anthropology. The AAA provides numerous online resources for graduate students, and an extensive list of funding opportunities. See https://www.americananthro.org/

11.2. Society for American Archaeology (SAA)

An international organization dedicated to the research, interpretation, and protection of the archaeological heritage of the Americas. With more than 6,600 members, the society represents professional, student, and vocational archaeologists working in a variety of settings including government agencies, colleges and universities, museums, and the private sector. See www.saa.org

11.3. American Association of Biological Anthropologists (AABA)

The world's leading professional organization for biological anthropologists. Formed by 83 charter members in 1930, the AABA now has an international membership of over 1,700. The Association's annual meetings draw nearly two thousand scientists and students from all over the world. The AABA also awards several student prizes to graduate students. See https://bioanth.org

11.4. Sigma Xi

Founded in 1886, Sigma Xi, the Scientific Research Society is a non-profit membership society of more than 70,000 scientists and engineers who were elected to the Society because of their research achievements or potential. Sigma Xi has more than 500 chapters at universities and colleges, government laboratories and industry research centers. In addition to publishing *American Scientist*, Sigma Xi awards grants annually to promising young researchers. See https://www.sigmaxi.org/

11.5. Regional societies

While this list is not comprehensive, it does provide a good sampling of the types of professional organizations that support graduate students in anthropology.

Oregon Archaeological Society. Each year the OAS offers funding to deserving individuals for projects in the field of archaeology, anthropology, ethnology, or related areas. Two grants are currently available in 2018-19, including the Loring Grant and Roy F. Jones Memorial Scholarship Fund. See

http://www.oregonarchaeological.org/loring-grant/

http://www.oregonarchaeological.org/jones-scholarship/

Association for Oregon Archaeologists. Accepts proposals for funding archaeological research in Oregon. Grants will provide funds for technical analyses necessary for ongoing research in the state. The total amount of this award is $500. Proposals may target all or part of this amount. The application deadline is usually in February, and announcement of the winner usually takes place at the Northwest Anthropological Conference in March.

12. Alternative Fundings for Dreamers, Undocumented, and DACA Students

Undocumented and DACA students are not eligible for Federal financial aid offered by filing the Free Application for Federal Student Aid (FAFSA). Instead, it is important to learn about the resources that can help fund college and make it more affordable. Generally, Oregon residents should look into: Tuition Equity, state funding through the Office of Student Access and Completion, and institutional funding offered by the university. Be mindful of deadlines and eligibility criteria. See https://www.uoregon.edu/uo-dreamers

13. University Resources

13.1. UNIVERSITY FACILITIES AND SERVICES

13.1.1. UO Libraries

https://researchguides.uoregon.edu/sb.php?subject_id=49585

A note regarding "Waiving Confidentiality." Waiving this right means that if someone requests a particular book you have checked out, that person may contact you to determine when the book will be available. In many cases, the person who contacts you will be a colleague. Waiving your right to confidentiality will help you and your peers trace materials currently on loan from the library.

The Anthropology department librarian and can assist with research projects & questions

13.1.2. Bookstore

https://www.uoduckstore.com/

13.1.3. University Housing

https://housing.uoregon.edu/register

13.1.4. UO Tutoring and Academic Engagement Center

The Tutoring and Academic Engagement Center is a Division of Undergraduate Education and Student Success but has many resources such as research skills, speed-reading, writing and math workshops, and general study skills, which can be useful for grads who have been out of academic settings for a significant amount of time getting used to studies at the university and quality of life and selfcare resources.

https://engage.uoregon.edu/learning-resources/

13.1.5. Financial Aid & Scholarships Office

https://financialaid.uoregon.edu/

13.1.6. International Student and Scholar Services

International Student and Scholar Services is a Division of Global Engagement.

ISSS is your first stop for any issues with respect to being an international student at UO.

Incoming:

https://isss.uoregon.edu/incoming

Continuing:

https://isss.uoregon.edu/current

13.1.7. Oregon State Museum of Anthropology

The State Museum of Anthropology sometimes has part-time positions for archaeologists for field and lab workers during the school year, and full-time temporary work in the summer. OSMA is a separate and self-supporting section of the University of Oregon Museum of Natural and Cultural History and conducts archaeological research under contract with state agencies and a few large corporations, in compliance with federal and state cultural resource protection laws, as well as through grants and other awards. The museum presently handles work for the Oregon Department of Transportation highway projects, and other large development projects. A huge amount of research on Oregon prehistory is represented by these endeavors. ANTH 549 (Cultural Resource Management) provides excellent background for working at OSMA
https://core.tdar.org/browse/creators/56693/oregon-state-museum-of-anthropology

13.1.8. ERB Memorial Union (EMU)

The EMU is the University Student Union and provides a very wide range of services, from bicycle repair to childcare:

https://emu.uoregon.edu/services

13.1.9. University Health Services

University Health Services (UHS)offers many services to UO students, including medical care, counseling services, well-being programming, and much more. UHS is a nationally accredited, multi-specialty healthcare organization. We have more than 150 staff whose primary focus is the health and well-being of UO students.

https://health.uoregon.edu/

13.1.9.1. Student Health Insurance

UO students are strongly encouraged to carry health insurance that is in-network with University Health Services and works well in the Eugene/Springfield area. University Health Services charges usual and customary fees, so it is important to make sure your health insurance plan will cover services received on campus. If you are not certain of your coverage, please call your health plan directly and ask questions.

https://health.uoregon.edu/insurance

13.1.9.2. GE Health Insurance

Students awarded a GE obtain insurance through the GTFF. See http://gtff3544.net/health-care/

International students are automatically billed for Student Health Insurance, unless they have submitted a waiver verifying adequate coverage of their own which can be handled at the GTFF office.

13.1.9.3. University Counseling Services

We provide a variety of mental health services to UO students and the campus community.

https://counseling.uoregon.edu/

13.1.10. Academic Advising and Student Services

https://advising.uoregon.edu/

13.1.11. Office of Affirmative Action & Equal Opportunity

https://investigations.uoregon.edu/

13.1.12. Dean of Students

https://dos.uoregon.edu/help

If there is an emergency, call. If you're not sure, call.

They are dedicated to making sure you have the support and resources you need to have an exceptional college experience at the UO. Wherever you are in your college career or whatever challenges you are facing, they are here to help.

13.1.13. 24-Hour Crisis Hotline

541-346-SAFE (7233)

Call anytime to speak with a counselor who can also connect you with other confidential resources

https://safe.uoregon.edu/confidentiality

13.1.14. UO Police Department

The University of Oregon Police Department (UOPD) is the safety and law enforcement agency serving the University of Oregon campus and off-campus properties.

https://police.uoregon.edu/services

13.1.15. Duck Rides

Duck Rides is a free nighttime transportation service for University of Oregon students and employees. Rides are scheduled in the app or by calling the Duck Rides phone number during operating hours.

https://duckrides.uoregon.edu/

541-346-7433

Hours: 6:00 pm to 12:00 am

7-Days a week while classes are in session

13.1.16. Family Resources & Child Care

Family Resources include on-campus and community information to help university employees identify child care, parenting resources, school information, summer camps, and elder care agencies to assist with our employee's ever-changing work and family responsibilities.

https://hr.uoregon.edu/family-resources

13.1.17. UO Dreamers Resources & Working Group

The UO Dreamers Working Group offers information sessions and ally trainings for staff and faculty. An information session provides a brief overview of the Dreamers landscape and is not meant as a substitute to the more comprehensive ally training.

https://blogs.uoregon.edu/dreamers/

further resources are listed here:

https://www.uoregon.edu/uo-dreamers

14. Appendix

14.1. Student Code of Conduct

The University operates under a student conduct program designed to protect the health, safety, and well-being of everyone within the university community and to protect the educational objectives of the university. All university students are expected to abide by the UO Code of Student Conduct, which is here: https://dos.uoregon.edu/conduct

14.2. Information about Eugene

https://www.eugenecascadescoast.org/eugene/